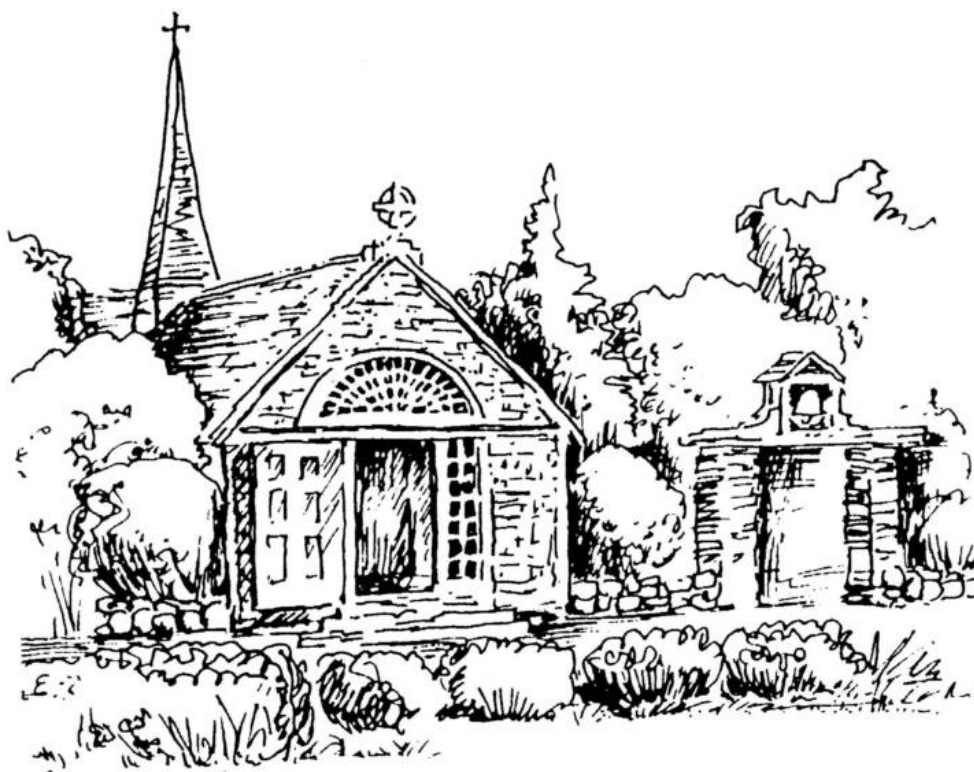


# The Church of the Holy Spirit

*Our Mission as The Church of the Holy Spirit is to proclaim Jesus Christ as Savior and Lord,  
welcome all people and serve one another with love.*

## 2020 ANNUAL REPORT

PRESENTED TO THE  
ANNUAL PARISH MEETING  
February 21, 2021



The Reverend Joe O. Robinson, *Transitional Priest In Charge*

The Reverend Gail Smith, *Assisting Priest*

Melissa Keffe, *Warden*

Steven Koehler, *Warden*

Chris Crighton, *Treasurer*

Jack Gentile, *Clerk*

Joan Kirchner, *Minister of Music*

Debbi Manning, *Parish Office Assistant*

Wayne Currey, *Property Supervisor*

Tony Johnson, *Weekend Custodian*

*Edited by Celia Calhoun, assisted by Anne Koehler+, Debbi Manning and Sandy Marshall*

*Cover Art by Agnes Stierwald*

# CHS 2020 Annual Report

## Table of Contents

PART I – Information and Reports for the Annual Meeting on February 21, 2021 . . . . .	3
Annual Meeting Agenda February 21, 2021 . . . . .	3
Warrant . . . . .	4
Minutes - Annual Meeting February 9, 2020 . . . . .	5
Nominating Committee Report . . . . .	10
Treasurer’s Report for 2020 . . . . .	15
CHS Portfolio (DIT) . . . . .	17
Pledge Comparison 2021 vs 2020. . . . .	18
Report from the Wardens . . . . .	19
Report of the Assisting Priest . . . . .	21
Report from the Minister of Music . . . . .	24
Treasurer’s Report for 2021 . . . . .	25
Budget for 2021 . . . . .	26
PART II - Reports from Committees and Groups (sorted alphabetically) . . . . .	28
Acolytes . . . . .	28
Advent and Lent TOGETHERS . . . . .	28
Altar Guild . . . . .	28
Antique Show and Sale . . . . .	29
Biblical Garden . . . . .	29
Book Discussion Group . . . . .	30
Buildings and Grounds . . . . .	30
Cape Cod Council of Churches . . . . .	33
Centering Prayer . . . . .	33
The Church School . . . . .	33
Communications . . . . .	34
Database and Online Giving. . . . .	35
Diocese of Massachusetts Annual Convention . . . . .	36

Education for Ministry . . . . .	38
First Fruits . . . . .	39
Flower Guild . . . . .	39
Food 4 Kids . . . . .	39
The Free Shop . . . . .	42
CHS Gallery . . . . .	43
Galley West Artisan Gallery (GWAG) . . . . .	43
Habitat for Humanity . . . . .	44
Health Ministry . . . . .	46
Holiday Bazaar . . . . .	46
The Kimball Guild . . . . .	46
Labyrinth . . . . .	47
Ladies Luncheon . . . . .	47
Library . . . . .	47
Nauset Interfaith Association. . . . .	48
Outreach Committee . . . . .	50
Outreach Donations Report for 2020. . . . .	54
Parish Office . . . . .	56
Pastoral Care . . . . .	56
Reading for Spiritual Growth . . . . .	58
Recycling . . . . .	58
Rummage Sale . . . . .	58
Shepherd Groups . . . . .	58
Stewardship . . . . .	59
Wednesday Morning Service and Coffee Group . . . . .	60
Welcoming Committee . . . . .	60
Worship . . . . .	60
Worship Statistics . . . . .	62
Youth Group . . . . .	63

## **CHS 2020 ANNUAL REPORT - PART I – Information for 2021 Annual Meeting**

### **Annual Meeting Agenda**

February 21, 2021

- |   |   |
|---|---|
| 1. Registration   | Registrars                              |
| 2. Welcome and Invocation                               | The Rev. Joseph Robinson                |
| 3. Reading of the Warrant and Call for Report of Quorum | Jack Gentile, Clerk                     |
| 4. Declare Annual Meeting in Session                    | The Rev. Joseph Robinson                |
| 5. Appointment of Tellers                               | The Rev. Joseph Robinson                |
| 6. Approval of Minutes of last year's Annual Meeting    | Jack Gentile, Clerk                     |
| 7. Nominating Committee Report                          | Kate Paradise, Chair                    |
| 8. Call for Additional Nominations                      | Melissa Keeffe & Steve Koehler, Wardens |
| 9. Election   | Wardens (& Tellers, if required)        |
| 10. Treasurer's Report for 2020                         | Chris Crighton, Treasurer               |
| 11. Report of the Wardens                               | Melissa Keeffe & Steve Koehler, Wardens |
| 12. Report of the Assisting Priest                      | The Rev. Gail Smith                     |
| 13. Report of the Transitional Priest in Charge         | The Rev. Joseph Robinson                |
| 14. 2021 Budget   | Chris Crighton, Treasurer               |
| 15. Opportunity for Comments                            | The Rev. Joseph Robinson                |
| 16. Departure of Outgoing Officers / Vestry Members     | The Rev. Joseph Robinson                |
| 17. Installation of New Officers / Vestry Members       | The Rev. Joseph Robinson                |
| 18. Closing Remarks                                     | The Rev. Joseph Robinson                |
| 19. Benediction and Adjournment                         | The Rev. Joseph Robinson                |

## WARRANT

That the **Annual Meeting of The Church of the Holy Spirit**, in the County of Barnstable, Town of Orleans, Commonwealth of Massachusetts, will be held virtually at 11:00 a.m. on **Sunday, February 21, 2021**, to act on the following:

1) To receive and approve the Minutes of the Annual Meeting of The Church of the Holy Spirit on Sunday, February 9, 2020.

2) The Nominating Committee respectfully offers the following slate of candidates:

Warden	2-year term	OPEN (Melissa Keffe is retiring)
Treasurer	1-year term	Chris Crighton eligible for re-election to 2nd term
Clerk	1-year term	Jack Gentile eligible for re-election to 4th term
Vestry	2-year term	Tom Dewing eligible for re-election to 2nd term
Vestry	2-year term	Kathy Goddard eligible for re-election to 2nd term
Vestry	2-year term	OPEN (Meredith Perkins is retiring)
Vestry	2-year term	OPEN (Kate Paradise has completed her 4-year term)
Vestry	1-year term	OPEN (to fill the 2nd year of Brenda Ridgeway's 2nd term)

Alt Delegate to Convention & Deanery	2-year term	OPEN
Delegate to Convention & Deanery	2-year term	OPEN
Delegate to Convention & Deanery	Celia Calhoun is continuing her first two-year term, but <i>included in vote to correct error at last Annual Meeting</i>	

**Continuing in Office:** The following Officers, Vestrypersons, and Delegates are continuing their terms in office:

Warden	Steve Koehler	first term
Vestry	Doug Fromm	second term
Vestry	John Harter	first term
Vestry	Priscilla Isner	first term
Delegates to Cape Cod Council of Churches		
	The Rev. Bill Heuss	second term
	Margaret Anne Heuss	second term

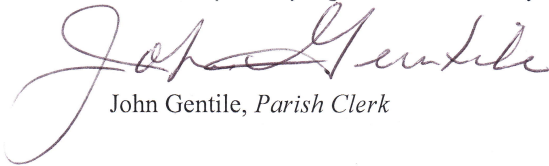
3) To receive the Fiscal Year 2021 Budget adopted by the Vestry.

4) To receive all Reports that are presented.

5) Because this Annual Meeting will be held virtually, there is no alternate date scheduled due to inclement weather.

**In Witness Whereof this 21<sup>st</sup> day of January 2021,**

I do hereby set my signature this 21<sup>st</sup> day of December 2021.



John Gentile, Parish Clerk



*“Our mission is to proclaim Jesus Christ as Savior and Lord, welcome all people and serve one another with love.”*

## ***MINUTES OF THE ANNUAL MEETING HELD ON FEBRUARY 9, 2020***

### **WELCOME**

The Reverend Debra Kissinger, Interim- Priest, welcomed all present.

### **WARRANT AND INVOCATION**

The warrant for the 2019 Annual Meeting was read by Jack Gentile (Clerk), and the Invocation was offered by The Reverend Debra Kissinger, Interim-Priest.

### **QUORUM AND APPOINTMENT OF TELLERS**

The Interim-Priest called for the quorum report and Matt Jones and, Bill Gardiner as Registrars, declared a quorum present (100). The Annual Meeting was declared open at 11:33 AM by Debra+ Kissinger. She then appointed Celia Calhoun, and Anne Moranta to serve as tellers.

### **MINUTES OF THE 2019 ANNUAL MEETING**

Upon **motion** duly made Jack Gentile and seconded Melissa Keeffe it was **voted unanimously** to accept the minutes of the 2019 Annual Meeting as presented.

### **NOMINATING COMMITTEE REPORT for 2019/2020**

The members of the 2019 Nominating Committee were: Chip Bechtold, Judy Gardiner, Sharyn Laughton, Rick Paris and outgoing Warden Cynthia Murray (Chair). The Committee unanimously offers the following slate of candidates to serve as Officers, Vestry Members and Delegates, for consideration at the Annual Meeting to be held February 9, 2020. *Vestry members continuing in office are noted in italics.*

#### **Wardens:**

(Nominated for a two-year term)  
(Term continuing)

Steve Koehler  
*Melissa Keeffe*

**Treasurer:** (Nominated for a one-year term)

Chris Crighton

**Clerk:** (Nominated for another one-year term)

*Jack Gentile*

**Vestry – terms ending Annual Meeting - 2020 (“Class of 2020”):**

(Term continuing)

*Brenda Ridgeway*

**Vestry – terms ending Annual Meeting - 2021 (“Class of 2021”):**

(Term continuing)	<i>Tom Dewing</i>
(Term continuing)	<i>Gilbert Merritt</i>
(Term continuing)	<i>Kate Paradise</i>
(Term continuing)	<i>Meredith Perkins</i>

**Vestry – terms ending Annual Meeting - 2022 (“Class of 2022”):**

(Nominated for a two-year term)	Doug Fromm
(Nominated for a two-year term)	John Harter
(Nominated for a two-year term)	Priscilla Isner

**Delegates to Convention and Deanery:**

(Term continuing)	<i>Rick Paris</i>
(Term continuing)	<i>Celia Calhoun</i>

**Alternate:**

(Nominated for a two-year term)	Phil Suraci
---------------------------------	-------------

**Delegates to the Cape Cod Council of Churches:**

(Terms continuing) - *Rev. Bill & Margaret Anne Heuss*

Debra+ Kissinger called for nominations from the floor. Hearing none and upon ***Motion*** duly made Cynthia Murray and seconded Anne Koehler it was **voted unanimously** to instruct the Clerk to cast one ballot electing the slate of candidates as presented.

- *Clerk duly cast one ballot electing the nominated slate of candidates.*

The Interim-Priest, Debra+ Kissinger thanked Cynthia Murray, Brooke Eaton-Skea, and Gilbert Merritt (Retired) for their service on the Vestry, presenting them each with a gift.

**INSTALLATION OF NEW VESTRY MEMBERS AND DELEGATES**

The newly elected vestry members and delegates were commissioned by Debra Kissinger+ assisted by Cynthia Murray. They were welcomed by the parishioners and took their seats at the vestry table.

Debra+ Kissinger recognized and thanked-Gilbert Merritt, Brooke Eaton-Skea, and Cynthia Murray-for their service-

**ASSISTING PRIEST REPORT**

- Challenging and rewarding year with pastoral care.
- Wonderful experience with Debra+
- Pastoral Care responsibilities – we are all part of the Committee as we serve and care for each other
- Losses through death – working on bereavement – Pilgrim’s Landing program

**INTERIM RECTOR’S REPORT**

- Debra+ discussed the fact that it has been more than 10-years since we last called a Rector and the challenges that presents to the congregation. She then went on to briefly identify and review a series of focus point that are listed below.
- **History:** Who are we? Who is God calling us to be? During this time, we will identify what has worked and letting go of what no longer serves the Parish
- **Connection:** Working not only among ourselves but also out in the community; how has demographics changed who we are and who we will become.
- **Leadership:** What are the gifts, skills for ministry? How are we using them? Training is key as is inviting new folks into leadership. Continually re-imagining who we are and want to be as well as introducing new ministries (e.g., safe church training, etc.)
- **Future:** What kinds of gifts and skills do we commit bring alongside of our new rector to work towards a new future.
- **Vestry work:** Rector's function as visitor but the parishioners constitute the permanent body of the church.
  - Identifying the deep core values that we carry into our future – future must be consistent with core values
  - Working with the Diocese has been challenging – Debra+ has had a positive experience with the Diocese and will work toward renewing, reworking our relationship with the Diocese
  - Building commitment to leadership of new rector
  - Staff review, oversight, and Policy Review including a behavioral covenant.

## WARDEN'S REPORT

- Could 2019 been any more momentous? Adam Linton+ announced his retirement on June 21. He served us as rector for ten years, the second longest tenure in the history of the Church of the Holy Spirit. The time between his announcement and his farewell on October 27 went by in a flash and kept the wardens and vestry very busy making plans for his leave taking and the transition we have now begun.
- With the assistance and support of The Reverend Canon Kelly O'Connell, Regional Canon for Congregations in the Southern Region of the diocese, CHS hired The Reverend Debra Kissinger as our Interim Priest. She began with us on December 1. That she should begin her tenure with us on Advent I seems appropriate. She and her husband John Oaks are doing a great job acclimating to a new community and we welcome them.
- The Reverend Gail Smith, our Assisting Priest for over two years continues in that role and is focused on pastoral care so that Debra+ can direct her attention to all that a transition requires. Please contact Gail+ directly for visits, prayers, health issues, deaths and other pastoral concerns at gsmith@chsorleans.org or through the parish office at 508/255-0433. We feel very blessed to have Gail+ as part of our leadership. Because of our demographics, Pastoral Care of our church family is an enormous endeavor and simply could not happen as it does today without the dedication of a number of devoted parishioners. We are grateful for their ministry. CHS prides itself on the care it gives to those in need.
- The choir of the Church of the Holy Spirit just seems to get better and better under the leadership of Joan Kirchner and we enjoyed Sunday choral evensongs in addition to the wonderful offerings we hear every Sunday morning. We are delighted that in May she signed a five-year contract.
- CHS has a staff that works in wonderful coordination with each other and a raft of amazing volunteers that keep things running smoothly.



- Before he left, Adam+ worked hard to reconfigure the Buildings and Grounds committee. Be sure to read their report—it is remarkable how much goes into the upkeep and maintenance of this beautiful campus.
- Many of you participated in one or more of our annual fundraisers: Spring Rummage Sale, Christmas Bazaar and the Thanksgiving Weekend Antiques Show. These events are a colossal team effort and somehow, we are managing to keep them going.
- A very exciting project that is “in the works” is the re-imagining of the beloved Galley West gift shop into the Galley West Artisan’s Gallery GWAG). Sue Sasso, Sharyn Laughton and Donna Tavano are spearheading this. Bob Collins has provided invaluable assistance in prepping the space for some updating. It is a wonderful example of CHS adapting to the times while preserving our history. The GWAG committee is looking into options for grant funding so the project can be done correctly. Stay tuned!
- We have said good-bye to too many beloved parishioners this last twelve months and also happily welcomed new members. Please consider bringing a friend or neighbor to one of our services or events. It is definitely the best way to grow our numbers.
- Finally, we want to express our appreciation to the CHS Nominating Committee, which has presented us with an outstanding slate of candidates for the 2020 Vestry, and the various delegate positions. We believe that if elected, this Vestry will work hand in hand with Debra+ and Gail+ during this very important time of transition for the Church of the Holy Spirit.
- Debra+ would really like to get to know all of you. Vestry members are hosting small group meetings in their homes over the next couple of months. Please sign up for one of these get-togethers on the board in the Reception Room. She and the wardens will also be sharing lots of good information related to the search in the monthly newsletter, *Together*.
- In recent years the Episcopal Church has changed their approach to the transition and search process, and it is being taken much more seriously. To that end the vestry has decided to deliberately move in a careful way to make sure we do the work we need to do to be in a healthy place for our new rector. This will take some time.
- We are all in this together and we look forward to doing the work it requires, resulting ultimately in the call of a new rector. It doesn’t happen overnight! It is a process that to be successful, must be done in the mindful careful way with everyone’s participation. We are excited and happy to be doing this with all of you.
- As we face what lies ahead, the advice we shared in the November *Together* announcement is always appropriate:

*Breathe, Breathe, Breathe*

## **TREASURER’S REPORT**

The Treasurer’s complete report is printed in the 2019 Annual Report. The following is a brief summary:

### ***2019 BUDGET REVIEW***

**Revenue** of \$562,709, \$18,051 below budget

- Shortfall entirely in Pledge Income.
- Very good results in Unpledged Income, Loose Plate, Fund Raisers.
- Withdrawals from Endowments and savings, at a 5.5% rate, as planned.

**Expenses** of \$582,479, \$9,537 below budget

- Largest shortfall in Personnel costs, resulting from Rector retirement.
- Overspend of \$8,118 in grounds, elevator, and facilities maintenance.
- Resulting operating deficit was \$19,770, worse than planned by \$8,512.

**Operating Cash** is negative at year end.

- This means we will borrow from Non-op cash and manage cash flow very carefully.

### ***2020 BUDGET REVIEW:***

#### **Revenue:**

- Pledge and Plate: 54%
- Savings: 35%
- Donations: 7%
- Fund Raising/Parish Hall: 4%

#### **Expenses:**

- Personnel and Benefits: 62%
- Property: 12%
- Diocese: 11%
- Mission: 8%
- Administration: 4%
- Insurance 3%

Upon ***Motion*** duly made (Steve Koehler) and seconded (Page McMahan) it was **voted unanimously** to accept the report of the Treasurer.

Upon ***Motion*** duly made (Melissa Keeffe) and seconded (Cynthia Murray) it was **voted unanimously** to receive all the rest of the Annual Reports including the Re-Imagining Action Plan.

### **OPPORTUNITY FOR COMMENTS**

- Brian Skea raised the question: how will the parish and leadership address the trend in declining attendance at worship services?
  - Debra+: One of the duties of the Interim-Rector is to explore new and innovative ways attract new members. One approach being used elsewhere is moving the “church” into the community to serve and what God is calling them to do and in so doing you invite people to join your religious community. Our extensive Outreach and F4K programs are unidirectional and what we can explore are ways of making in multidirectional so that folks know of the work we are doing and hopefully attract folks to join our parish. Another way is to take visible public stands on a range of social issues and to explore ways to “brand” our Parish.

### **BENEDICTION AND ADJOURNMENT**

An Epiphany-tide blessing was given by Debra+ and, upon ***Motion*** duly made (Melissa Keeffe) and seconded (Jack Gentile) it was **voted unanimously** to adjourn the 2019 Annual Meeting at 12:55 P.M.

Respectfully submitted,  
*Jack Gentile*, Clerk

## NOMINATING COMMITTEE REPORT

The members of the 2020 Nominating Committee were Mary Anne Bragdon, Judy Gardiner, Cynthia Murray, Rick Paris, and retiring vestry member Kate Paradise (Chair). The Committee unanimously offers the following slate of candidates to serve as Vestry officers, Vestry members, and Delegates for consideration at the Annual Meeting to be held February 21, 2021:

### Continuing in office:

#### Vestry

Steven Koehler	Warden	1 year remaining
Douglas (Doug) Fromm	Vestry member	1 year remaining
John Harter	Vestry member	1 year remaining
Priscilla Isner	Vestry member	1 year remaining

#### Diocesan Convention and Deanery

Celia Calhoun*	Delegate	1 year remaining
----------------	----------	------------------

#### Cape Cod Council of Churches

The Rev. Bill Heuss*	Delegate	1 year remaining
Margaret Anne Heuss*	Delegate	1 year remaining

(\*placed in nomination below to correct prior year errors)

### Placed in Nomination:

#### Vestry

Brenda Ridgeway	Warden	1 <sup>st</sup> 2-year term
Gordon (Chris) Crighton	Treasurer	2 <sup>nd</sup> 1-year term
John (Jack) Gentile	Clerk	4 <sup>th</sup> 1-year term
Nancy Boccia	Vestry member	1 year (completing unexpired term)
J. Thompson (Tom) Dewing	Vestry member	2 <sup>nd</sup> 2-year term
Katherine (Kathy) Goddard	Vestry member	2 <sup>nd</sup> 2-year term
Ann Pike-Paris	Vestry member	1 <sup>st</sup> 2-year term
Johanna (Hanna) Schneider	Vestry member	1 <sup>st</sup> 2-year term

#### Diocesan Convention and Deanery

Katherine (Kate) Paradise	Delegate	1 <sup>st</sup> 2-year term
Cynthia Murray	Alternate Delegate	1 <sup>st</sup> 2-year term

## 2021 Annual Meeting Biographies:

### Wardens

Steven (Steve) Koehler: Will be serving a second year of his first term. Steve is a native Chicagoan who discovered Cape Cod thanks to his wife Anne and her deep family roots here. Before retiring in 2011, Steve pursued a career in accounting and financial reporting in several large and small pharmaceutical corporations for nearly forty years and is a CPA. Over those years, he also had considerable experience working with churches and non-profit organizations applying the same skills. He has served as treasurer for three different Episcopal parishes in Illinois and New Jersey. Steve also worked with the Diocese of Newark to provide financial consulting and annual audits for parishes and also served on the Commission on Ministry. At CHS he has been a member of the Finance Committee and sings in the Choir. In the Orleans community he is a Trustee and Treasurer for the Orleans Conservation Trust.

Brenda Ridgeway: Is **nominated** for her first two-year term as Warden. Brenda is a native New Englander, growing up in Douglas, Mass., where she attended Fairlawn Christian Reformed Church with her extended family. She moved to Eastham with her young family in 1990 to teach in the Nauset District. She taught kindergarten in Orleans for several years before moving to the middle school and finding her true calling—teaching language arts to seventh and eighth graders. Both widowed, she and Brian met in 2013, and she chose to join him in worshipping at CHS where they were married in 2014. Brenda currently serves as Co-Director of Food4Kids and as Co-Chair of Building and Grounds. She has served on the Vestry for the past three years and has served as Vestry Liaison to the Outreach and the Creative Arts Committees. (She looks forward to continuing her service as Warden for the next two years.)

### Treasurer

Gordon (Chris) Crighton: Is **nominated** for a second one-year term. Chris is a lifelong Episcopalian and native of Massachusetts. During his military career he and his wife Diana were members of Anglican-Episcopal churches in Germany and Belgium. Chris became connected with Church of the Holy Spirit when his parents moved to Orleans in 1968 and joined the church. Chris and Diana became full-time residents here in 2015, and Chris became active in choir and the Finance Committee. Chris has served in other Episcopal parishes as junior warden with maintenance responsibilities and in several capacities relating to parish finances.

### Clerk

John (Jack) Gentile: Is **nominated** for a fourth one-year term. Jack and his family arrived on the Cape in 2000 and joined CHS and the Episcopal Church in 2002. He was a member of the Pastoral Care ministry, a Lay Eucharistic Minister and Lay Eucharistic Visitor, and, serves on the Finance Committee. His vision for CHS is to see the church grow and attract younger families, to provide a more dynamic environment and to engage with newly retired couples to further expand our resource pool. He supports our extensive outreach program both outside the parish as well as within the CHS healing programs.

## Vestry

Nancy Boccia: Is **nominated** for a one year, completing an unexpired term. I am honored to join the Vestry and look forward to serving the Church of the Holy Spirit. I have attended various Catholic and Episcopal Churches, most recently St. Barts in New York. It has been a long time since I have felt a connection to a church community, and am grateful God led me here. Since retiring from Harvard Business School in 2013, I continue to work there as a contractor/consultant for major projects and initiatives. Prior to Harvard, I worked in the hospitality/restaurant world in New York and Boston. I am married to my wonderful husband and we have a combined family of 5 children and 7 grandchildren. I love to laugh, dance, garden, travel, cook, kayak, read and walk with my Bloodhound, Frank. As a member of the Gardening and Building & Grounds committees, I look forward to deepening my connections with the community at CHS.

J. Thompson (Tom) Dewing: Is **nominated** for a second term. Tom was raised in Belmont Massachusetts, where his family were active participants at All Saints Episcopal Church. After serving for 5 years as an officer in the Navy and with an MBA, he joined Cummins Engine for 30 years, becoming an international executive, where he met and married Sally. For 40 years he and Sally have worshipped together and participated in church life as Presbyterians, Episcopalians and in non-denominational settings in several communities around the country and internationally. They have been active participants in a number of capacities at the Church of the Holy Spirit since 2001 when they settled here. Among a number of various responsibilities, Tom has served on the Vestry, was Warden, and chaired a search committee.

Douglas (Doug) Fromm: Will be serving a second year of his second term. Having spent over thirty years of summers on the Cape, Doug and Dianne moved full time in 2011 and within the year found their spiritual home at the Church of the Holy Spirit. Doug spent forty-four years in parish ministry of the Reformed Church in America that hails from the reformation and dates to 1629 in this country. He has long been active in the Ecumenical Life of the Church. In the nineties decade he was a member of the dialogue between the Evangelical Lutheran Church in America and the Reformed Churches. He was an architect of the Formula of Agreement establishing full communion between these bodies. This historic dialogue ran concurrent with the dialogue between the ELCA and the Episcopal Church and the adoption of the Concordat of Agreement. A delegate to the Pontifical Council for Christian Unity in the Vatican focusing on “orders of ministry”, he was part of a private audience with Pope John Paul II. He travelled to South Africa for discussions as to how the Church in the northern hemisphere could stand in solidarity with churches against the practice of apartheid. During those meetings he had chance to spend a day with Archbishop Desmond Tutu, a treasured memory. A delegate to the General Assembly of the World Council of Churches, he was one of five who joined with Episcopal Presiding Bishop Edmund Browning to meet with Palestinian leader, Yassar Arafat, at the UN in Geneva. He is honored to be nominated to serve on the Vestry of the Church of the Holy Spirit as he has a high respect for the worship and work of the parish.

Katherine (Kathy) Goddard: Is **nominated** for a second term. Kathy “grew up Presbyterian” in Buffalo, and became an Episcopalian after marrying Nat Goddard in 1961. They lived and worked at the

Episcopal Center in West Cornwall, CT and then lived in South Kent, CT where she was active in youth programs. They moved to Cape Cod and joined CHS in 1995 where she was on the search committee for the new rector.

John L. Harter: Will be serving a second year of his first term. John was baptized at birth in the Presbyterian religion project and raised up through the church in Sunday School, Youth Groups, Bell Choir, Choral Choir, Retreats and Work Projects. He was ordained Deacon & Elder in the Presbyterian Church USA. He served as Treasurer for his congregation for ten years through two interims, as well as on many committees. He also served on the Executive Committee and as Moderator of the Presbytery of Southern New England ("bishop-level" of denomination). John and his wife Cris continue to work to restore their previous church home - a Stamford CT mid-century modern jewel of a church - and have it recognized as a National Historic Landmark. John & Cris found CHS upon their retirement full time to Orleans: invited by friends who are members, they found their "new spiritual center". John serves as Lector and Usher, is part of the bible study group on Sunday mornings, and loves packing and driving all summer with Food 4 Kids.

Priscilla Isner: Will be serving a second year of her first term. Priscilla has been an Episcopalian her entire life, which began when she was baptized and confirmed at St John's, Staten Island, NY. She attended Trinity Episcopal Church, in Wrentham, MA for about 30 years before moving to Cape Cod and joining CHS three+ years ago. A few of the activities Priscilla has been involved with over the years: Choir, Sunday School Teacher, Altar Guild, Vestry, representative to Diocesan convention, assisting with church fair and rummage sale.

At CHS, she is part of the Flower guild, has co-chaired the Holiday Bazaar, and is on the welcoming committee. She is married to Michael, and they have 3 children and 1 grandchild. Priscilla was an RN at Boston Children's Hospital with a specialty in Pediatric Cardiovascular Surgery for 30 years and is now retired. Beyond CHS, she is a volunteer at Wellfleet Bay Wildlife Sanctuary and The Cape Cod Foundation.

Ann Pike-Paris: Is **nominated** for her first two-year term. Born in East Orange NJ, I was baptized in IN at the Episcopal church where my parents married. Starting summers in the '60s, I was a fortunate teen able to work here and live with my aunt and uncle in E. Orleans and began attending CHS. Married at CHS in '71 to Rick, '79 saw our daughter Abigail baptized here. My most profound experience was being part of 12 families starting an Episcopal mission in the Diocese of Washington, DC and seeing it reach parish status. My faith roles have spanned teaching church school, starting a co-op nursery, altar guild, usher guild and at CHS health ministry, the annual antique show and building and grounds. Professionally, I am an RN with a range of work experiences, most recently in research and public health and volunteering for the Brain Injury Association of MA.

Johanna (Hanna) Schneider: Is **nominated** for her first two-year term. I currently live in Eastham with my mother Georgia and my daughter Beth (20) My son Ben (23) recently moved back from CO. so we have a full house. I am co-director and Lead preschool teacher of The Learning Garden Preschool in Orleans. I have lived on the cape most of my life. My parents Georgia and Kim Schneider had family homes here and I am blessed to be surrounded by Aunts, cousins and friends both old and new. As a child I attended this church with my mother and sister. As an adult I returned to hopefully offer my

children a little of what I had received as a young person. I also longed to reconnect spiritually and personally. I was welcomed immediately and became active in: Youth Group Functions, Church school, and Altar Guild.

### **Diocesan Convention and Deanery Delegates**

Celia Calhoun: Will be serving a second year of her first term. Celia visited CHS frequently from 1982 through 1996 when she and her husband moved here permanently. She served as Clerk to the Vestry for many years and was elected Senior Warden in 2009 during the interim rector period. She says she “was privileged to be in the position to call Father Adam as our Rector”. Celia was appointed “Rector's Assistant” and then interim Administrative Assistant. She helped develop the original Lay Pastoral Care Committee, and was co-mentor of the EfM group from 2007 until 2015. She assisted Bernie Hutchens on the church database, and now assists The Rev. Anne Koehler. She also manages the Pastoral Care Group. Celia has found the Deanery Meetings very interesting, if full of Diocesan abbreviations.

Katherine (Kate) Paradise: Is **nominated** for her first two-year term. Kate is originally from Chappaqua, New York where she first attended the Episcopal Church as a child. Living in the Boston area, she was a long-time member of The Church of Our Saviour (Brookline) serving on the vestry, as Chair of the Nominating Committee, Chair of the Worship Commission, Chair of the Administration and Personnel Commission, long time member of the Mission Steering Committee, fundraising chair, and for many years as coordinator of the annual Alternative Christmas Market. On the diocesan level she served as lay co-convenor for the Charles River Deanery. Kate graduated from EfM in 2010. In January 2012, she moved to Eastham, joined CHS and currently serves on the Stewardship and Welcoming Paths Committees, and as a Lay Eucharistic Minister and lector. Kate's professional career encompasses 25 years in Human Resources and Finance. She is a passionate photographer, and she and Golden Retriever, Violet, look forward to hosting the Eastham Wellfleet Shepherd Group when we can gather again.

### **Alternate Diocesan Convention and Deanery Delegate**

Cynthia Murray: Is **nominated** for her first two-year term. Cynthia and her husband Tom moved to Brewster in June 2012 and joined CHS shortly thereafter. One thing led to another, beginning with Fay Cole drafting her to be on the Hospitality Committee, to being nominated to serve on the vestry and then serve as a warden a few years ago. “I have always been involved with my church, wherever we have lived. It's what I love to do.”

### **Delegates to the Cape Cod Council of Churches**

The Rev. William (Bill) and Margaret Anne Heuss: Will be serving a second year of their first term. From 1996 until 2008, when he was rector of St. David's, South Yarmouth, Bill was a member of the Cape Cod Council of Churches, and, for two years, was President of the Council. He continues on the Council's Public Policy Committee and, along with wife Margaret Ann, will continue as CHS representatives to the Council.

Respectfully submitted,

*Katherine (Kate) Paradise*, on behalf of the 2020 Nominating Committee

## **TREASURER'S REPORT FOR 2020**

### **Operating Account**

**Overview:** Our church experienced a year unlike any other in 2020. The coronavirus pandemic closed the campus and changed the way we worship together. As we would expect, it also affected the finances of the church, with the financial year bearing little resemblance to what we had expected. Our expenditures were well under budget, by \$88,708, but our revenue from normal sources also declined, and by the end of the year stood \$39,701 short of our goal. We continued to draw upon our savings and endowment funds at an annual 5.5% rate, well above the sustainable 4.0% we would prefer.

**Income:** full-year operating income was \$542,218, \$39,701 short of budget and \$21,953 below 2019. Prior year pledge was strong, but all other areas – unpledged income, loose plate, holiday giving, parish hall use, and fund raisers fell understandably short. Pledge income remained strong until late in the year, but slowed at the end as the economic impact of the pandemic made itself more strongly felt. Pledge finished short by \$17,268.

**Expenditures:** While expenditures were lower, primarily due to less use of our facilities, the total here was also lowered by \$61,163 in the form of a Paycheck Protection Program loan received in May. Had we not received that loan, expenditures would have stood at only \$27,545 under budget. At this level, 2020 expenditures were \$26,509 below 2019. The expenditures for 2020 included replacement of aging and, in some cases, inoperable heating, ventilation, and air conditioning units. Thanks to this work our physical plant enters 2021 in better shape.

### **Non-Operating Accounts**

The Church of the Holy Spirit also maintains around 30 non-operating funds. These may be restricted (given by donors to the church for specific, temporarily or permanently restricted purposes), a category which includes our endowment funds, or designated (set aside by the Vestry for specific goals). They may be held or spent over several years, unlike the operating account which is focused on annual spending for salaries, benefits, and immediate operating needs. These funds are held in checking accounts, a money market account, and in large part at our Diocese's Diocesan Investment Trust (DIT). After difficult stretches in 2018, 2019, and earlier this year, there has been a steady recovery in their value.

Through 31 December 2020 these funds show an increase of \$216,810 (4.4%) for the year.

### **Checking and Money Market Accounts**

The church holds funds in in checking accounts and a money market account, all at the Cape Cod Five Cents Savings Bank, which include the operating balance as well as the cash portion of the non-



operational funds mentioned above. At the end of 2020 the total balance in these accounts was \$212,283, of which \$99,961 was in non-operational funds and \$112,322 was operating cash.

### **Diocesan Investment Trust**

Our invested funds are managed by the Trustees of Donations to the Protestant Episcopal Church, generally known as the Diocesan Investment Trust (DIT). Fourteen of our non-operating funds hold positions in this investment portfolio, which are outlined in the attached DIT report. These positions are invested in two funds at the DIT, 70% in the Stock Fund and 30% in the Income Fund.

### **2020 Outreach**

The 2020 Outreach report is also attached for your reference. It lists Outreach donations from our operating budget, non-operating funds, and from our other organizations and committees, as well as the assessment from our Diocese.

Respectfully Submitted,  
*Chris Crighton*, Treasurer

**CHS Portfolio**  
**1 January - 31 December 2020**

<b>Fund Name</b>	<b>31 Dec 2019</b>	<b>31 Dec 2020</b>	<b>% Gain/Loss YTD</b>	<b>YTD</b>	
				<b>Withdrawals</b>	<b>Additions/ Transfers</b>
Endowment	\$ 861,970.00	\$ 899,020.94	4.3%	\$ 45,312.00	
General	\$ 396,917.00	\$ 405,965.46	2.3%	\$ 28,006.00	
Galley West	\$ 16,395.00	\$ 18,090.85	10.3%		
Hagenbuckle	\$ 15,472.00	\$ 17,078.88	10.4%		
Memorial	\$ 31,067.00	\$ 34,280.97	10.3%		
Morgan/Heed	\$ 23,712.00	\$ 24,664.79	4.0%	\$ 1,304.00	
St. Fiacre	\$ 69,453.00	\$ 72,806.67	4.8%	\$ 3,332.00	
Badger	\$ 293,458.00	\$ 305,360.01	4.1%	\$ 16,140.00	
Capital Improvement	\$ 111,094.00	\$ 104,047.95	-6.3%	\$ 15,000.00	
Angelica	\$ 59,905.00	\$ 66,109.92	10.4%		
Frances Nickerson Endowment	\$ 2,043,859.00	\$ 2,131,548.66	4.3%	\$ 107,604.00	
Scholarship	\$ 4,962.00	\$ 5,476.29	10.4%		
Chapman Bequest	\$ 959,452.00	\$ 1,017,518.44	6.1%	\$ 44,204.00	\$ 9,909.50
Seale Varga Communications	\$ 63,760.00	\$ 66,316.14	4.0%	\$ 3,508.00	
<b>Total Invested</b>	<b>\$ 4,951,476.00</b>	<b>\$ 5,168,285.97</b>	<b>4.4%</b>	<b>\$ 264,410.00</b>	<b>\$ 9,909.50</b>

The Endowment, General, Nickerson and Chapman (75%) funds support the operating account.

The Hagenbuckle fund provides camp scholarships for special needs children.

The Morgan Heed and Badger funds support Outreach.

The St. Fiacre fund supports the gardens and trees within the gardens.

The Capital Improvement fund supports repairs and additions to the property which would be eligible for depreciation in a commercial setting.

The Angelica Spiritual Living fund supports spiritual living, health and Christian formation.

The Scholarship fund provides \$1,000 scholarships to deserving graduates of Nauset Regional High School.

The Chapman Bequest supports the operating budget (75%) and the Capital Improvement Fund (25%) (Vestry 2018)

The Seale Varga fund supports the library and other media.

## Pledge Comparison, 2021 vs 2020

Level	Range	2021 pledges As of 1/16/2020	2020 Pledges	Change
1	\$10,000+	3	2	1
2	\$7,000-\$9,999	3	4	-1
3	\$5,000-\$6,999	5	6	-1
4	\$3,000-\$4,999	19	19	0
5	\$2,000-\$2,999	23	27	-4
6	\$1,000-\$1,999	35	34	1
7	<\$1,000	32	39	-7
Total	Pledge Units	120	131	-11
Total	\$ Pledged (1)	\$284,497	\$300,420	-\$15,923 or 5%
Average	Per Year	\$2,371	\$2,293	

Pledge action category	2021 pledge units	2020 pledge units
New	6	10
Increased	30	56
Unchanged	65	57
Decreased	30	8

## REPORT FROM THE WARDENS

We have come to the end of a year unlike any other, during which we as a parish have learned together to overcome so many challenges and have accomplished so much! We started the year in a time of transition, just beginning to study our Heritage, Mission, Leadership, and Connections, all part of the transition work necessary before searching for a new rector. Then, suddenly, the pandemic arrived, the church buildings were closed, our Interim Priest's ministry ended, and all search processes in the Diocese were placed on hold. It was an unprecedented time in the Church nationally, in our Diocese and in our parish. Nevertheless, we feel such gratitude for how well CHS has weathered this difficult year and how strong and healthy our parish is at this moment. Saying thank you always feels so inadequate in these circumstances, because it is a moment when our hearts are so full! We could not have survived this year without the constant (Zoom) presence, love, and support of our Vestry and the weekly "support sessions" with our Executive Committee. They have been truly amazing! We have all experienced Gail's+ fantastic energy and creativity as she stepped in as our Bridge Priest, building a whole new way to worship together and improving it along the way. She was willing to learn and champion new technology, drawing on every resource she could find and always doing it with a smile on her face. On a personal note, her positive attitude and willingness to find the best in every situation has meant so much to us.

Our lay staff had to learn new ways to work nearly overnight, and always showed a warm and friendly response to every challenge. Debbi's consistent strength and can-do attitude in the office, Joan's wonderful music and creative approaches to bringing it to the parish, Wayne Currey and Tony Johnson's incredible efforts to use their time to bring our physical plant to its best condition in years.....what more can we say!

And if that was not enough, we kicked off a solar array that will make a very strong green statement to our community, prepared for a Habitat for Humanity commitment as soon as the right project is ready, and set the stage for a new life for Galley West. We are so excited about the Galley West project, which grew this year from a new concept, to securing town funding and Diocesan approval, and seeing the first "shovel in the ground" in December.

The enhanced way we began to use Constant Contact to communicate regularly with the parish really helped keep us together, and our new Web site is beautiful; we have to thank all those that made that happen. The Buildings & Grounds, Outreach, Stewardship, and Pastoral Care Committees have put in so much time and effort to keep things moving forward and caring for each other, our thanks to you as well. The dedicated church school team continues to find new and innovative ways to connect with our families and children remotely. The Food 4 Kids team rose to the occasion, finding innovative ways to work with the School Districts on the Lower and Outer Cape to provide a vastly expanded food outreach program. And a focused team stepped up to carefully study all the COVID-related recommendations and guidelines for personal safety in our facility and develop practical protocols for safe use of our space. We could go on and on.

As we come to the end of the year and look forward to 2021, we want to thank our Nominating Committee for their outstanding slate of candidates to step on to the Vestry. We know they will bring

so much to the leadership of CHS with their diverse talents and backgrounds. And we thank Kate Paradise and Meredith Perkins as they come to the end of their service on the Vestry. Your advice and counsel were always so valuable to us.

There is not much more a parish could have done in a pandemic year. The beginning of this new year feels like a time of anticipation and hope. We look forward with joy as we welcome the Rev. Joseph Robinson as our Transitional Priest-in-Charge. He brings a wealth of talent and experience to our task of preparing for a call for a new Rector, and we look forward to working with him.

*Melissa and Steve*

Melissa Keefe and Steve Koehler, Wardens

## REPORT FROM THE ASSISTING PRIEST

Before sitting down to write this report I looked back at my report from last year as Assisting Priest. I began that report with these words: "It has been a year full of changes and challenges." I went on 'I suspect there will be more changes and challenges in the year ahead.' I had no idea, and no one knew what was ahead and where the year would eventually take us. The Covid-19 virus, Black Lives Matter, our political divide. As I said last year "It is how we live with and into those changes and challenges which make a difference." I believe we have done that together this past year with compassion, caring, respect for one another, and love as we share and participate in God's love. I have been reading again Presiding Bishop Michael Curry's book "Love Is The Way." He said in his introduction: "However, the future unfolds – whatever the detours, the trials, the troubles, the goal, the zenith, or the pain – we shall overcome, not for ourselves alone, but for the entire human family."

I started this year as your Assisting Priest and ended it as your Bridge Priest, and I am looking forward to being your Assisting Priest again and working with our Transitional Priest in Charge, The Reverend Joe Robinson. Joe started his new ministry with us on January 4, 2021. As your Assisting Priest I dealt with pastoral care needs in concert with our Pastoral Caregivers Committee. I assisted with services, preached and celebrated at the weekend services as well as the Tuesday healing service. I also facilitated the Sunday morning Glimpse of the Gospel.

As Ash Wednesday approached, we could see that our services would have to change with the growing spread of the coronavirus around the world, in the United States, and on the Cape. By the second week in March, we knew we needed to close the church and suspend in person services. Our then interim began twice weekly emails to the parish. The Wednesday one focused on our parish life and families, while Friday offered worship options, including meditations for adults and church school families. At that time there was no online worship. We lived through Lent and Easter in this fashion. By the end of May our Interim Priest had left, and the wardens and vestry asked if I would serve as your Bridge Priest again. All along the way we followed the protocols given to us by our diocese and the State of Massachusetts.

In mid-May I began to video my meditations, and those were added to the Friday email. The first weekend in June we did our first online service of Morning Prayer at 10:00 on Sunday. The following Tuesday we had our first online Tuesday Healing Service without communion. By then we were doing Glimpse of the Gospel on Zoom, as well as the Sunday Book Group. Zoom became our way of being in community while being separated. It has been an incredible gift to be able to see and speak to one another without masks obscuring our faces. Relationships and community grew in this space. We were able to have one in person worship on the lawn in front of Galley West for St Francis Day, Saturday Oct. 4. Physically distanced 40 people were able to attend. We also did an in person gathering on the open space across from Snow's Library with the allowed 25 people.

Later in October we had an open house organized by the Welcoming Committee and Buildings and Grounds committee. Sixty people were able to visit the grounds and tour the church to see all the work which had been done inside and outside the church including the newly renovated Sacristy. Many thanks to Vicky Hutchens, Brian and Brenda Ridgway for all your work. And a thank you to Wayne

Currey and Tony Johnson, our sextons. And thanks to all of the Garden Committee who work so hard to keep our gardens and grounds beautiful.

By November 1 we had purchased a camera and updated our sound system. Caroline Keeffe-Jones became our audio-visual person, filming our services, and working our live streaming. During Advent, and through Christmas and Epiphany, we have had online Eucharist. A huge thank you to Vicky, head of our altar guild, and the flower guild who made sure we had flowers in church on Sundays. They also beautifully decorated for Thanksgiving and Christmas. And Sharyn Laughton, Melissa Keeffe and Wayne, thank you, you made Advent and Christmas special. Our flowers have also been delivered each week to parishioners, so a special thank you to Priscilla Isner and Nancy Ludewig.

A huge thank you to Joan Kirchner our music director, organist, bell choir director, soloist, chanter and the list goes on. We have beautiful music every week because of her. Thank you for sharing this worship ministry together these last months. Thank you for your music.

The Church School of course was also suspended and will continue to be, though they have worked to find ways to stay connected. Please be sure to read their report. The committee worked with me to help create an online Nativity Pageant which I hope you all watched on our YouTube channel. Caroline filmed and edited this as well. A huge thank to Caroline and Melissa for helping to make this all possible.

As part of my ongoing pastoral connection with people I called as many as possible in our parish directory. Our Vestry also made phone calls as well. In the process we were able to find out how many of you were dealing with the isolation and separation due to Covid-19. The hardest part in this time were the wonderful parish members who died and who were unable to have services for their loved ones. When able we have had committal services in our Memorial Garden and local cemeteries. As we continue to work together, we are working on keeping in contact with those who live alone and who for whatever reason do not have access to the internet and our messages to the parish and online services.

I do not want to forget Debbi Manning who has been a stalwart in our office, continuing as she always has to keep things running there for our service bulletins, daily office needs, maintaining our connections through our phones, emails, and so much more. I cannot thank her enough. It is a long list of all of those of you who have stepped forward throughout the year to help out in some way. Thank you.

A heartfelt thank you to the Vestry, Tom Dewing, Doug Fromm, Kathy Goddard, John Harter, Priscilla Isner, Meredith Perkins, Kate Paradise, and Brenda Ridgeway. You are an incredible, dedicated group of people, and you have worked hard this past year. A thank you to our executive committee, Jack Gentile for all of your insightful support, Chris Crighton, for your hard work (it has been a hard year) as our Treasurer. Thank you both, Melissa Keeffe and Steve Koehler, our wardens. When we began these last months together, I told you that I saw what we would be doing together as a mutual ministry. We were in this together. We had no idea what this time would look like and maybe that is a good thing. There have been hard times and there have been some really good times, rewarding times. Thank you

for being there. This has not been a journey we have done alone. I have been acutely aware that God has been there all along the way even in the hardest times with the virus, with all that is happening in the world and our country. Throughout everything, two very different prayers kept coming back to me, they have kept me going. They speak to me of hope and ways forward. This work, this ministry which we all do together is something that is and will be ongoing. We are always in need of God's help, as God is in need of ours.

*A Prayer for the Human Family BCP pg. 815*

*O God, you made us in your own image and redeemed us through Jesus your Son: Look with compassion on the whole human family; take away the arrogance and hatred which infect our hearts; break down the walls that separate us; unite us in bonds of love; and work through our struggle and confusion to accomplish your purposes on earth; that, in your good time, all nations and races may serve you in harmony around your heavenly throne; through Jesus Christ our Lord. Amen.*

*A Prayer attributed to St. Francis*

*Lord, make us instruments of your peace, where there is hatred, let us sow love; where there is injury, pardon; where there is doubt, faith; where there is despair, hope; where there is darkness, light; and where there is sadness, joy. Grant that we may not so much seek to be consoled as to console; to be understood as to understand; to be loved as to love; for it is in giving that we receive; it is in pardoning that we are pardoned; and it is in dying that we are born to eternal life. Amen.*

God bless, Respectfully Submitted,  
The Reverend Gail S. Smith+, Assisting Priest



## REPORT FROM THE MINISTER OF MUSIC

A highlight of the early part of the year was an Epiphany Evensong in February featuring a plainsong procession with bells and the stunning “O Nata Lux” by Thomas Tallis and other music celebrating Christ as the Light of the World. We had just begun rehearsing music for Holy Week and Easter when life as we had known it changed.

The choir has stayed a cohesive group through weekly emails featuring hymns as devotional prayers, cards and calls. The Deanery project of a virtual Lessons & Carols service offered us the opportunity to delve into that aspect of music-making, but participation was limited, so it is doubtful we will have a virtual choir at Holy Spirit. A bell quartet met for a short time between lockdowns and provided a piece for the Lessons & Carols as well as a special Thanksgiving offering. Bells will likely be the first participatory music to be resumed. During Advent Diana Landau and Vicky Hutchens took a turn at cantoring services, but for most of the pandemic we’ve kept the participants in the actual church to a minimum, with the organist leading the home singing.

In early days of the pandemic favorite hymns were recorded by the minister of music with accompanying background stories. To keep our hymn repertoire in our ears the music for Zoom services has used hymns for preludes and postludes as well as singing limited verses of appropriate hymns. A “Music Note” in our weekly newsletter gave us a chance to learn some of the fascinating histories of these gems of our worship.

The choir looks forward to coming together to lead our music ministry when conditions are safe for all involved.

*Joan M. Kirchner*  
Minister of Music

## TREASURER'S REPORT FOR 2021

### 2021 Operating Budget

The 2021 operating budget was approved by the Vestry at its January meeting, and is included in the attached pages along with the 2020 budget and actual figures.

**Overview:** standing alone, the 2021 operating budget projects an operating deficit of \$48,372. However, when the 2020 budget surplus of \$47,692 is applied against the deficit, the bottom-line figure moves to minus \$681.

**Income:** operating income is expected to decline by \$25,766. A little over half of this is deliberate, as we take advantage of the large 2020 surplus to lower our rate of withdrawal from DIT funds to 4.9% from the 5.5% that has been the norm, in order to take some pressure off the invested funds. Most of the rest, however, reflects a troubling result of our stewardship drive, which was conducted in the face of all the social and economic effects of the pandemic and related shutdowns. In spite of many individual increases in annual pledges, the number of pledges declined to 120 from 131 in 2019, and the pledged amount declined to \$284,500 from \$300,400.

**Expenses:** operating expenses will increase by around \$70,300. Most of this will be because the actual figure for 2020 was artificially low, due to the PPP loan. Also, in 2021, we will be paying a transitional priest in charge. Repair and maintenance costs will not go up much, as so much was taken care of last year.

As I finish my first year as your treasurer, I want to thank all the people whose experience and enthusiasm for our parish have been so helpful. There's our bookkeeper, Ann Anderson; our treasurer emeritus, Steve Koehler; our database manager, Anne Koehler; our Buildings and Grounds Committee; and our Finance Committee. I would like to extend special recognition to two members of the finance committee who retired effective at the end of 2020: Jack Nixon and Bill Gardiner. Their years of experience and sound counsel are much appreciated and will be missed.

Respectfully Submitted,  
*Chris Crighton*, Treasurer

<b>Church of the Holy Spirit</b>								
Forecast and analysis to support 2021 budget				Actual	Actual	Budget	Actual	Proposed
Updated	1/16/2021			2018	2019	2020	2020	2021
<b>Income</b>								
	5000 Operating Income							
		5010 Pledges		329,300	293,865	295,000	277,732	278,800
		5015 Prior year pledges		5,189	3,089	3,000	6,232	5,250
		5020 Unpledged income		34,506	45,049	42,000	33,238	32,000
		5030 Loose plate		8,378	10,532	9,000	1,166	3,400
		5040 Holiday giving		3,366	2,810	3,500	2,628	2,750
		5050 Investment income withdrawal		171,212	190,766	205,819	214,076	184,592
		5060 Parish hall use		10,995	6,473	9,000	550	4,500
		5070 Fund raising events		11,744	9,962	14,500	6,517	5,000
		5080 Galley West		1,500	1,500		0	
		5090 Bank interest/charges		294	126	100	79	160
	Total 5000 Operating income			576,484	564,172	581,919	542,218	516,452
<b>Expense</b>								
	6000 Personnel							
		6001 Payroll						
		6010 Rector stipend		115,091	105,905	97,379	48,026	92,656
		6020 Assisting priest stipend		32,960	36,252	33,619	33,086	38,472
		6030 Minister of music		23,077	37,225	38,250	32,521	38,632
		6030 Music director		2,500			0	
		6040 Organist		1,147			0	
		6055 Office assistant		18,492	19,254	18,700	16,407	18,887
		6060 Property supervisor		38,063	38,828	40,086	33,961	40,487
		6065 Weekend custodian		8,852	12,352	13,923	19,575	14,062
		6070 Child care		2,141	2,546	3,120	630	1,600
		6080 Employer FICA		7,434	8,769	8,727	9,533	5,740
		6085 Payroll expense		1,494	1,521	1,600	1,453	1,600
	Total 6001 payroll			251,251	262,652	255,404	195,192	252,136
		6200 Personnel benefits						
		6210 Rector mileage		4,200	3,850	1,200	238	7,500
		6215 Assisting priest mileage		2,700	2,416	1,200	617	1,000
		6220 Clergy pensions		26,932	22,443	17,528	14,665	0
		6230 Clergy health insurance		18,900	16,749	19,155	8,520	10,800
		6235 Clergy dental insurance		1,704	1,460	1,776	742	0
		6240 Continuing education		1,346	522	2,500	1,139	2,000
		6250 Staff pensions		5,721	6,631	7,050	5,575	7,121
		6260 Staff health insurance		35,386	38,856	38,820	32,825	40,836
		6270 Staff IRP (disability)		479	592	549	469	550
		6275 Staff life insurance		377	423	649	352	650
	Total 6200 Personnel benefits			97,745	93,942	90,427	65,142	70,457
		6300 Outside contractors						
		6310 Bookkeeper		8,809	8,779	9,600	10,106	9,700
		6320 Supply clergy		550	225	1,200	0	500
		6330 Supply organist		7,325	2,125	2,000	850	2,000
	Total 6300 Outside contractors			16,684	11,129	12,800	10,956	12,200
		Text						
		6400 Search Expense		0	5,311	5,000	0	5,000
	Total 6000 Personnel			365,680	373,034	363,631	271,290	339,793
		7000 Office/administration						
		7010 Office/administration		4,301	4,170	4,200	5,964	4,500
		7020 Postage		2,065	1,850	2,400	1,653	2,400
		7030 Office equipment/maintenance		5,589	7,536	6,000	5,201	6,000
		7040 Diocesan affairs		123	341	350	30	350
		7050 Treasurer supply/audit		9,500	4,800	5,000	5,000	10,000
		7055 Personnel					353	
		7060 Stewardship		504	514	500	324	500
		7070 Telephone		7,692	6,845	6,750	5,497	7,000
	Total 7000 Office/administration			29,774	26,056	25,200	24,022	30,750

<b>Church of the Holy Spirit</b>								
Forecast and analysis to support 2021 budget				Actual	Actual	Budget	Actual	Proposed
Updated	1/16/2021			2018	2019	2020	2020	2021
			7030 Office equipment/maintenance	5,589	7,536	6,000	5,201	6,000
			7040 Diocesan affairs	123	341	350	30	350
			7050 Treasurer supply/audit	9,500	4,800	5,000	5,000	10,000
			7055 Personnel				353	
			7060 Stewardship	504	514	500	324	500
			7070 Telephone	7,692	6,845	6,750	5,497	7,000
			Total 7000 Office/administration	29,774	26,056	25,200	24,022	30,750
			7400 Mission					
			7410 Church school	2,254	2,392	3,000	498	1,500
			7415 Youth Group				1,136	
			7420 Adult education	86	(98)		426	0
			7430 Advertising	2,889	3,171	2,300	1,050	2,000
			7445 Free shop	21	(10)	50	47	25
			7450 Membership & growth	972	622	400	681	900
			7460 Outreach	35,000	35,000	35,000	35,000	35,000
			7465 Discretionary fund	0	500	1,000	0	1,000
			7470 Peace and justice	100	100	100	100	125
			7475 Health ministries	82	34	200	434	525
			7480 Altar/flowers	1,827	1,032	2,960	762	3,000
			7485 Worship	432	364	365	7,637	400
			7490 Music/choir supplies	1,262	1,493	1,700	913	1,250
			Total 7400 Mission	44,925	44,600	47,075	48,685	45,725
			8000 Diocesan assessment	50,502	57,276	61,766	61,766	63,998
			8500 Property expenses					
			8510 Operating supplies	4,278	4,552	6,000	6,563	3,500
			8520 Repair & maintenance buildings	9,252	9,747	10,000	19,450	6,500
			8525 Cleaning service	6,100			0	
			8530 Grounds maintenance	4,945	8,871	8,000	5,204	10,000
			8535 Snow & trash removal	6,510	4,097	5,512	3,417	5,500
			8540 Pest control	830	1,127	1,336	1,186	1,500
			8550 Seaside alarm systems	1,374	2,030	1,000	3,083	2,000
			8555 Natural gas PH, church, rectory	9,099	8,300	8,500	4,451	9,200
			8560 Electricity PH, church, rectory	15,571	12,551	13,500	9,706	12,000
			8565 Water	476	506	500	770	750
			8570 Furnace/boiler/AC maintenance	4,494	4,719	5,000	9,843	7,500
			8575 Elevator maintenance	6,957	8,558	8,000	7,775	8,000
			Total 8500 Property expenses	69,886	65,058	67,348	71,448	66,450
			9000 Insurance					
			9010 Commercial package/umbrella	13,655	14,632	15,464	15,135	15,908
			9020 Workers' compensation	1,931	1,543	1,750	2,180	2,200
			Total 9000 Insurance	15,586	16,175	17,214	17,315	18,108
			Total expense	576,353	582,199	582,234	494,526	564,824
			<b>Net Income</b>	131	(18,027)	(315)	47,692	(48,372)
			2020 surplus applied to 2021 deficit:					(681)

## **CHS 2020 ANNUAL REPORT - PART II – Reports from Committees and Groups**

(sorted alphabetically)

### **ACOLYTES**

This ministry is now managed by the Church School.

*Editor*

### **ADVENT AND LENT TOGETHER**

For more than 25 years each Advent and Lent season has been punctuated by the presentation to the congregation of daily devotion booklets prepared and written by members of the parish with graphic designs chosen by Sharyn Laughton and production by Geoff Smith. Each of the contributors is “assigned” a day of the Season from the Revised Common Lectionary Lesson Calendar of the Episcopal Church. This guides them in their (anonymous) commentary, either through personal narrative or through a hymn or other writing. Over the years some 38 lay and clergy parishioners have chosen to take on this spiritual exercise. The Advent 2020 booklet was sent to the parish online, a section of “Together-Apart,” as well as 30 hard-copies to parishioners without computer access and 30 we shared with members of the Orleans Methodist Church.

If you would like to join our troupe of contributors for Lent 2021, please contact me at 508.255.9647 or [dsmithcapecod@gmail.com](mailto:dsmithcapecod@gmail.com). We’d be delighted to welcome you!

Respectfully submitted

*Dilys Smith*

### **ALTAR GUILD**

The Altar Guild is a devoted, hardworking group of faithful Church members who are responsible for caring for the altar and maintaining all the sacramental elements necessary for each of our worship services. In the past these services included the three weekend services as well as the weekly Tuesday healing service and any other services that may fall during any given week, as well as any weddings, funerals, baptisms and all the services for Christmas, Holy Week, Easter and Thanksgiving.

With the advent of COVID-19 and the subsequent shut down of all church activities in March of 2020 all formal Altar Guild duties came to an end as we all stayed socially distant and got used to worshipping together via Zoom.

Lots of work continued behind the scenes however with the complete renovation of the Sacristy. The room was gutted over the summer and new flooring, cabinets, sinks and countertops were installed. In addition, Tony did a wonderful job restoring and painting the large cabinet as well as painting the room and installing all of the handles, drawer pulls, and towel racks. The Sacristy is now brand new and organized and ready for the time when we can once again worship in person together.

The decision was made at the beginning of Advent to try out a form of Zoom Eucharist which required host wafers to be individually bagged for parishioners to pick up. My sincere thanks go to Page McMahan and Celia Calhoun who helped me bag almost 300 hosts so that these services could happen.

I would also like to thank Gail Smith+ for her guidance during these many months of closure, Debbi Manning for always keeping me on track, everyone who had a hand in renovating the Sacristy – especially Wayne and Tony who were always willing to help with anything I asked of them, and finally Jean Gatzkiewicz, Page McMahan, Meredith Perkins, Fay Sargent, Georgia Schneider, Hanna Schneider, Betty Suraci, and Barbara Wahlquist; the ladies who have served with me so faithfully on the Guild and who, I am hoping, will soon be able to serve with me together once again.

Respectfully submitted,  
*Victoria Hutchens, Directress*

### **ANTIQUE SHOW AND SALE**

The Antique Show was not held in 2020 due to the pandemic.

*Editor*

### **BIBLICAL GARDEN**

Our church has had a special outdoor place, the Biblical Garden, first planted in 1966 and then expanded in 2000. The garden is in front of and around the Galley West Shop (currently being re-formed as the Galley West Artist Gallery). Many parishioners have helped with and worked on enlarging and improving this small bit of earth which contains many of the plants mentioned in the Bible. Beside the garden there is a sign noting the scriptural passages alluding to each plant in the garden.

A small crew of parishioners (including Celia Calhoun, Vicky Hutchens and Nancy Ludewig) have shared the half-year outdoor work of this garden from April through October, through this year's pandemic. Our group has worked together (masked and 6 feet apart) to set up and plant the garden in late May and then taking turns, watering, weeding, and pruning during the growing season. We cleaned up the garden in the fall, and moved the tender potted plants to protected locations. Ginny

Clarendon, a past member of our group, has annually pruned the grapes and tended the special Rose de Provence. We are especially thankful for help from both custodians, Wayne Currey and Tony Johnson, who also watered the garden through the hot weeks of summer when they saw the need. Tending this little gem of a garden has often been a meditative and spiritually uplifting time for us, and this year, while everyone has stayed at home, it really flourished!

The management of this Biblical Garden was handed over to the Grounds Committee at the end of the season, after these 20 years. The change of use of the Galley West building may require changes in this 55-year-old garden.

Respectfully submitted,  
*Page McMahan, Coordinator*

### **BOOK DISCUSSION GROUP**

The Book Discussion group meets after the 10:00 a.m. service on Sundays in the Fireplace Room. Anyone who is interested may drop in and participate. During the year we had up to a dozen participants. We try to pace the amount of reading into manageable bites that provide ample time for reflection and discussion. The group selects the books. During 2020 we met on Zoom because of Covid, and will continue to do so in 2021.

During 2020 we read:

*Rabbi Paul* by Bruce Chilton  
*Universal Christ* by Richard Rohr  
*Holy Envy* by Barbara Brown Taylor  
*Celebrating Abundance* by Walter Brueggemann

Respectfully submitted,  
*Brian and Brooke Skea, Conveners*

### **BUILDINGS AND GROUNDS ("B & G")**

#### **MISSION**

"Give us a reverence for the earth as your own creation, that we may use its resources rightly in the service of others and to your honor and glory. Lord, in your mercy, hear our prayer. Amen"

This past year, 2020, was a year full of activity and restoration at CHS. As the pandemic caused a shutdown of our campus early in the year, all projects moved forward, albeit at a reduced pace. New projects were identified as our property staff kept busy with restoring, rehabilitating, and renewing our aging campus.

## **Church Improvements**

In the church, the dynamic team of Wayne Currey and Tony Johnson repainted the deep red floor. They re-caulked and re-stained the kneelers, pews, and other dark woodwork. They also painted all of the doors and many of the windows on the exterior of our buildings. The hallway leading to the church offices has been painted and new flooring installed. The Sacristy has been completely updated—sinks, cabinets, counters, and flooring to provide a pleasant space.

## **Project Solar/Green Team**

The solar field panels are now installed on the hillside facing the parking lot. The next steps are waiting on the electrical inspection, installing the new Eversource meters, activation of the system, acceptance of the system by the state Smart Grid department. The revenue flow then begins. We are hopeful that on March 1<sup>st</sup>, we'll be green to go.

## **Project Galley West Restoration**

After a successful presentation to the town of Orleans Community Preservation Commission, the new CHS project of GWAG restoration and rehabilitation was approved at a phase one sum of \$132,000. This was short of the estimated quote selected; however, we received assurances from the CPC that we could reapply for 2022 funds to complete the project. We are slated to present our request on 2/4/2021 for completion money. We are targeting the fall of 2021 to open the GWAG facility in a restored condition.

To date, the foundation has been stabilized and rehabilitated. Repairs to the galley walls and roof with added insulation have been completed. New windows have been installed, the old HVAC system removed, and the Vernon Smith mural safely removed and in storage. Some demo and restoration work will continue over the next several months. After July 2021 and the beginning of a new town fiscal year, completion work will commence.

A special thank you to the team of Susan Sasso, Sharyn Laughton, and Susan Hitchcock for overseeing this project and pushing it to completion.

## **Project Rectory**

Although the rectory has stood vacant during a good portion of 2020, it has also received its share of improvements. The rectory was environmentally sanitized to ensure that there was no possibility of mold or other air-borne contaminants. The rector's office at the church underwent a similar cleaning. A new hot water heater was installed this past fall.

A new front door system was installed with a storm door. Inside, many of the walls and ceilings were repaired and/or repainted by Tony. The floors were refinished on both levels. Outside, the garden crew has paid extra attention to the lawn and foundation plantings. Shrubs have been moved around, and the entire area cleaned up.



## **HVAC Team**

Dave Blanchet has undertaken the oversight of our furnaces and air conditioner units. He has been identifying problem units and assisting South Shore Heating and Cooling as they complete contracted annual service.

New furnaces and air conditioning systems have been purchased and installed in the east and west wings of the church and underneath the Sacristy. We have identified and catalogued all furnace and ac systems across the campus as we seek to understand what we are facing in three, five, or ten years as part of a long-range replacement plan.

We continue on our mission to preserve and maintain our physical plant.

## **Grounds**

In 2020 we had over 24 individuals involved in our monthly scheduled Garden Parties. Many of our dedicated gardeners have been also busy on other days, spreading mulch, trimming, planting bulbs and engaging in general garden maintenance. In summary, over 250 hours of gardening were volunteered this year. Tony and Wayne have kept up with weekly mowing and weed whacking. ArborTech has completed annual tree trimming duties.

Ann Pike Paris has assembled a dynamic team to review our campus, plot our gardens and trees, and come up with a five-year plan to better maintain our beautiful gardens and environment. We owe all gardeners a hearty well done for their efforts in 2020, especially give restrictions imposed by COVID.

## **Biblical Garden**

The Building and Grounds Committee wishes to thank Page McMahan for 20 years of service to our unique Biblical Garden outside Galley West. Page oversaw and planned for each year's annual plants and seeds and maintained the perennials and shrubs. She was helped by a volunteer team of parishioners (see Biblical Garden Report) to keep that tradition alive and well. As with any ministry at CHS, parishioners make up the volunteer base and at the appropriate time hand it off to others to carry on. Thank you, good and faithful servant of CHS for your commitment to, and care for, the Biblical Garden.

As we learn about our beautiful physical plant and its needed preventative care and maintenance, we are sensitive to the fact that safety, security, and the health of our congregation, staff, and visitors is paramount. In conclusion, please contact B & G members by phone or email with any concerns that you see or experience. You are our eyes and ears as we share this beautiful facility and grounds given to us by God.

Respectfully Submitted,  
*Brian and Brenda Ridgeway*

Building & Grounds Committee Members:

Brian & Brenda Ridgeway - Co-Chairs, Nancy Boccia - Scribe, Dave Blanchet, Ike Cole, Jay Haun, Steve Koehler, Ann Pike-Paris, Brian Skea, Wayne Currey – Property Supervisor

## CAPE COD COUNCIL OF CHURCHES

See Outreach Committee Report.

*Editor*

### CENTERING PRAYER

Christians and those from other religious traditions have embraced contemplative practices for centuries. The practice of centering prayer is a letting go of thought in order to simply be present. There is no right or wrong way to do it; only the intention matters. Sometimes we begin our time of prayer with a psalm, meditation or spoken prayer, sometimes in silence. We then sit together in silence for 30 minutes.

We met at the Church of the Holy Spirit for centering prayer until March of 2020 when the church was closed due to the pandemic. In August, we learned that it would likely be a few more months before we could meet at CHS. One of our prayer sisters, Kathy Musser, approached the Rev. Darren Morgan of the Federated Church of Orleans who said we could meet outside in an open shelter near their labyrinth. We are most grateful to them for opening their hearts and their space to us. We are delighted to have met several pray-ers from Federated, including Darren, and from other congregations, some of whom had never practiced centering prayer before.

We met by the labyrinth until it became too cold to meet outdoors and we were permitted to move inside. We currently meet in their sanctuary, socially distanced with masks, on Mondays and Thursdays at 4:30 pm. Please join us!

*Nancy Barrington, Brooke Eaton-Skea, Meg Nemitz*

### THE CHURCH SCHOOL

Our church school program for 2020 began with our customary offering of elementary, middle and high school classes as well as nursery care. Monthly Children's Chapel services were led by Gail Smith+ and Interim Rector Debra Kissinger.

Jamie Thompson and Cicely Evans provided nursery care. Hanna Schneider taught the middle and high school class assisted by Richard O'Hara. Joan McFadden taught the Godly Play elementary school class with doorkeepers Lillian Chung and Meredith Perkins. Ruth Campbell filled in as doorkeeper and in nursery care.

On the first Sunday of the month, Youth Sunday, our children served as lectors, acolytes, prayer leaders, and/or helped Matthew Thompson and the Youth Group Team prepare brunch for the parish.

The Church School-sponsored the Epiphany Trope and the Shrove Tuesday Pancake Supper which featured a Crazy Apron Contest and Pancake Flipping Races. The children also made Valentines and sent them to parishioners unable to attend church services or just needing a little love.

And then came COVID-19 and the shutdown of in person classes, services, and events.

Hanna Schneider has led Zoom Meeting gatherings for middle and high school children. They have provided opportunities for online discussion, fellowship, and service including writing Thanksgiving cards to isolated parishioners.

Ruth Campbell launched “Spirit Stories”. These You Tube videos of Ruth reading children’s stories were aimed at our preschool and elementary school children but were available to all via a link in Together-Apart.

In October, The Church School partnered with the Youth Group to distribute pumpkins to families. Children also received a belated Easter greeting in the form of chocolate bunnies that had been purchased when the annual Easter Egg was cancelled. Carved pumpkins were returned and displayed on the church grounds.

A giant Advent wreath was displayed on the church grounds and each week in Advent a church school family “lit” a candle. Special thanks go to Ruth Campbell for imagining and overseeing the project and to Jeff Scott for building the wreath. Advent Calendars were mailed to all church school families and foam rings and Advent candles were made available to decorate their own Advent wreaths.

We thank parents, clergy and laity who support us. We look forward to the day when the Church School reopens, and we can resume an in-person ministry; welcoming children and families back to our classrooms.

Submitted by  
*Joan McFadden*

## **COMMUNICATION**

A pandemic has certainly not stopped our communication efforts! In fact, things have ramped up as we continue to figure out ways to stay in touch during our ongoing time apart.

Newsletter – Our (monthly) newsletter *Together* has been renamed (*Being Together – Apart*), reimagined, and creatively revamped by Editor, Sue Sasso. It is now a wonderful bi-monthly (emailed on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays) electronic publication. In it, you can find parish news, photos, links to worship services and associated weekly announcements. You can also enjoy a variety of interesting stories from our parish community and utilize the many provided worship resources for our wider the Episcopal Church. If you have not signed up to receive this, please call the office or click on the newsletter sign-up link on our web page. Kudos and thanks to Sue!

Website – Our website (<https://holyspiritofleaves.org/>) has been completely reimagined and rebuilt. If you have not visited in the last year, please make a point of doing so. The website has full information related to all things CHS including pertinent and timely news and information, updated photos, a full library of newsletters, the current weekly announcements, a link to our new YouTube channel where you can view current (and prior) worship services, a link to our Facebook page, and a link to a secure portal where you can make pledges and donations as well as your associated pledge payments. The new website has been designed to be a resource for our parish family, our surrounding community, as well as anyone who might be curious about us.

Facebook – Our CHS page (<https://www.facebook.com/TheChurchOfTheHolySpirit>) continues in popularity with the number of people “liking” the page growing from 203 to 312 in less than one year. Likewise, the number of those “following” our page has grown from 219 to 344. We do want to see those numbers grow, so if you are on Facebook, please visit the page, and do invite your friends to like or follow us!

Respectfully submitted,  
*Katherine (Kate) Paradise*

### **DATABASE and ONLINE GIVING**

The church database system is the repository for contact information and important dates for all Holy Spirit members. It also maintains a record of your financial contributions to the church and its ministries. Among other things the database helps us maintain a Parish Directory, generate your Giving Statements, print address labels for important mailings, answer questions about membership for the Annual Report, and remember and acknowledge birthdays and anniversaries. Please help us keep the database up-to-date!

- Check the Church Directory to be sure the contact information we have for you is correct. If you need a directory, contact the church office and we will either email or snail-mail a copy to you.
- If you move, get a new phone or email address, or take out your old land line, please contact the church office with the new information.
- If you live on the Cape only part of the year, make sure we know your address here and off-Cape and the general dates you live in each place. When we do a mailing, the database will automatically pull the right address for you.
- If you are wondering why your name is not showing up on the lists of birthdays and anniversaries, contact the church office and let us know your important dates.

This past spring we added Online Giving. With in-person assembly not possible during the COVID-19 pandemic, we wanted to make it easy for financial contributions to continue. Now you can simply go to the church website, click on the green **GIVE NOW** button and follow the instructions to make a contribution to the church by credit card or bank transfer. It can be a donation toward your annual Pledge or for a special purpose, such as flowers or a memorial gift. And everything you contribute

online connects to the church database and is included in your Giving Statement. In the first 8 months, 38 parishioners used online giving to contribute a total of \$23,872 to Holy Spirit! In December we saw online giving make a big difference in our ability to raise funds quickly for the Giving Tree: \$1,175 came from online donations in just a few days. Worried about forgetting to make your weekly or monthly contribution? Simply set up a recurring gift online and relax. You decide how much it should be, when it should start, how often it should occur, where it should go, and when it should stop.

For 2 years now we have been working to reduce our use of paper and the expense of postage. We distributed Parish Directories to most households this past fall using email. We use Constant Contact to communicate parish news. We distribute most Giving Statements via email directly from the database, which is not only efficient, but maintains confidentiality. And in their own small way, reduced use of Pledge Envelopes has had its impact, too. Our current database relies on names (e.g. from checks and memo lines on checks) instead of "envelope numbers" to accurately attribute a donation. Envelope numbers only become important if the contribution is in cash. Many of you have switched from weekly to monthly envelopes, and some have abandoned giving envelopes altogether – only 41 households requested them for 2021.

We know not everyone loves this move toward paperless communication. Do not fear! The database also helps us be responsive to those who need to/prefer to receive their information by US Mail.

Respectfully submitted,  
*Anne Koehler +*, assisted by Celia Calhoun

### **DIOCESE OF MASSACHUSETTS 235<sup>th</sup> ANNUAL CONVENTION**

Held via Zoom on Saturday, November 7, 2020.

The convention was held via Zoom with over 400 attending. We conducted business and received reports of Commissions, generally via videos, which were very well produced and interesting. Leaders were elected to councils of the church through balloting software on our phones. The budget for 2021 was passed with little discussion; total expenditure was less than the previous year. Over \$600,000 was set aside for targeted pandemic related relief to congregations. All resolutions were voted on through the zoom program, which efficiently handled 400 responses accurately in seconds. We voted on 3 compound resolutions on Mission Strategy which are detailed below, and on resolutions from Bishop Alan Gates' Address towards the end of the session (again detailed below). The day closed with a video from the Youth working with the Diocese, showing their passion for the various topics we are all confronted with today.

Bishop Alan Gates delivered an inspiring address. It can be accessed by visiting the webpage: <https://www.diomass.org/news/diocesan-news/video-annual-address-bishop-gates-2020-diocesan-convention>

We highly recommend that you listen to Bishop Gates, or read the written form of the Address at the same web page.

A full description of the Convention is at: <https://www.diomass.org/diocesan-convention-2020>

Resolutions on Three Mission Strategies, which all passed:

1. Call for Repentance and Reparations:

A challenge to deeper conversations about racism and taking meaningful action, long overdue.

- \* To explore the historic involvement in wealth derived from the forced labor of enslaved people.

- \* Prepare a tool box of resources and expertise to assist congregations and individuals. \* To report progress

- \* Recommendations for remedies, including distribution of funds in acknowledgement of, and repentance for, the sin and legacy of slavery.

2. Response to Bishop Curry's Declaration of a Climate Emergency:

- \* Bishops will issue a proclamation of the climate emergency.

- \* Encourage clergy, communities and laity to expose greed at the root of the destruction of God's creation, through preaching, education and outreach, working with the Diocesan Creation Care Justice Network, other local dioceses, and other faith and secular communities.

3. Call to Address the Neglect of the Seven Historically Black Churches in the Dioceses.

- \* These churches are part of the Diocese in the Boston area.

- \* They are a response to our Mission Strategies of Reimagining our congregations and to build relationships.

- \* Commends the Racial Justice Commission to appoint a committee of representatives from the seven historically Black churches in the Diocese to address the neglect and unequal treatment of these churches.

- \* The committee will work collaboratively to develop the capacity, through a discernment process of deep listening, and shared histories to reach mutual goals, and report on the same.

**Resolution in Response to Convention Address by the Rt. Rev. Alan M. Gates**

- \* Resolved, that the 235th Convention of the Episcopal Diocese of Massachusetts recognize that in 2020 brave change embraced us as a church and larger world, calling upon us to respond towards "every purpose under heaven"; and be it further

- \* Resolved, that to everything there is a season, and that COVID-19 has brought with it many challenges and much suffering, especially to all who mourn loved ones who have died, and it has also opened possibilities for hope in response to forced innovation; and be it further

- \* Resolved, that we express our deep gratitude to our bishops and diocesan staff, as well as the public health experts whom they consulted, the diocesan regathering shepherds for their spiritual and practical support during this challenging time of pandemic, and to all parishioners, lay leaders, vestry members, and clergy who have striven to meet the challenges we face; and be it further

- \* Reserved, that we affirm the new Task Force to Re-Imagine Our Common Mission in the Commonwealth with our siblings in the Diocese of Western Massachusetts, raising up the bonds of affection that we share in a spirit of collaboration to build up and deepen our relationship across diocesan lines; and be it further
- \* Resolved, that we affirm the bishop's call for the creation of the Collaborative Ministries Working Group to "gather stones together" in our diocese at this moment to seize the energy of collaborations already happening throughout various bodies in our diocese and share the good news of these collaborations; and be it further
- \* Resolved, that we affirm the reconfigured and expanded Racial Justice Commission for our shared work ahead not only to recognize and confess our own sinfulness in the personal, social, and structural dimensions of racism, but also to take up our Christian responsibility to do the gospel work of racial justice in its multiple dimensions; and be it further
- \* Resolved, that we pray to God that, called to follow the star of resurrection hope in the Way of Love, our hearts and the hearts of all people of this land are moved so that the barriers which divide us may crumble, the plywood of fear may fall, suspicions disappear, and hatreds cease; and that our divisions being healed, we may live in justice and peace through Jesus Christ our Lord (ref. Book of Common Prayer, p. 823); and be it further
- \* Resolved, that we go forth from this Convention, empowered by the Holy Spirit, to be the Church in Community, to be the Body of Christ, who--even though masked, even though physically distant, even though gathering mostly virtually, even though sad, anxious, and tired--are loved and capable, blessed to be a blessing, serving those who need us.

Respectfully submitted,  
*Celia Calhoun and Dianne Fromm, Diocesan Delegates*

### **EDUCATION FOR MINISTRY (EfM)**

In the past, EfM has been a valuable addition to the ministries of the Church of the Holy Spirit. The over 30 participants have gone on to be leaders in the parish. Their contributions have enriched the choir, altar guild, outreach committee, vestry, church school, pastoral care, Eucharistic ministers, lay readers, parish nursing and other aspects too numerous to provide an exhaustive list here.

This year we began with a group of four members, Fay Cole, Jean Collins, Robin McLaughlin, and Richard O'Hara meeting once a week for worship and discussion of texts on Christian Faith. We were able to meet in person until February when, due to Covid restrictions, we switched to Zoom meetings.

Three of the students have completed their 4-year course of the EfM program of adult Christian education at the Church of the Holy Spirit; **Fay Cole, Jean Collins, and Richard O'Hara**. They have invested more than 3 hours of study and discussion for 36 weeks each of those 4 years. Their

commitment and dedication are self-evident and very admirable. Covid restrictions also made it impossible for the parish to celebrate their achievements in person so please share with them your appreciation for their accomplishments.

*Wilma J. Morris,*  
EfM Mentor

### **FIRST FRUITS**

First Fruits was not able to hold its annual Christmas sale in December this year, but we did distribute funds from 2019 as follows: \$1800 to the Veteran's Home and \$500 to Lower Cape Outreach Council. The remainder will go towards our expenses for 2021.

Respectfully submitted,  
*Dorothy Walsh* for First Fruits Committee

### **FLOWER GUILD**

THIS YEAR HAS BEEN VERY "UNUSUAL". Beginning in June, we have been viewing our services online, thus our altar flowers have been arranged based on Zoom services and hopefully in bright whites and yellow, etc. so the Altar shows off to be seen during the 10:00 service and smaller arrangements for the side altar for the Tuesday Hearing service.

The Flower Guild has been using mostly garden Flowers from our own gardens this Summer and then began buying flowers from Shaws' this Fall , where we have a charge account and a tax-free credit. The Flower Guild has tried to keep the feeling of a Church Service since June 2020. and hope we can continue until we are allowed to worship at the Church again.

Submitted by  
*Martha Williams*

### **FOOD 4 KIDS**

*Works to alleviate childhood hunger  
on the lower/outer Cape and beyond  
by bringing together the Church of the Holy Spirit and local communities  
to provide free meals for children and teens in the summer when schools are out  
"Feed my lambs." (John 21:15)*

Summer 2020 was totally different than any other summer due to Covid-19! Food 4 Kids jumped into action in March to aid the local schools and is currently still assisting with the administration of their



food distribution program. We saw the number of meals handed out double and the role of our many of volunteers shift from prep to distribution.

Warm up - Schools closed mid-March, and the Nauset Foods Director immediately contacted Food4Kids. From March 15 until June 28, F4K was the sponsor for four Nauset schools: Brewster, Orleans, Eastham and Wellfleet. The USDA relaxed their guidelines, and as a result, all of the towns became eligible to hand out meals. While school personnel prepared and distributed meals in a Grab and Go model, F4K provided full administrative support and interfaced with the Massachusetts Department of Education.

Our summer program ran the nine weeks from June 29 through August 30. F4K provided administration, staff, and volunteer support for the distribution of free meals at one site in each of the eight towns on the lower/outer Cape. The meals were prepared and packed at the Nauset Middle School with some help from our staff and volunteers. F4K staff and volunteers were totally responsible for the distribution of the meals. By doing so, we partnered with Monomoy Schools, Eastham Rec, Truro Rec, Provincetown Rec, South Shore Early Education, and Cape Kid Meals.

The Gap - The regular program ended in August, but schools and school meals didn't begin until mid-September. In partnership with Cape Kid Meals, F4K provided free meals and gift cards from Shaw's to families in Brewster, Orleans, and Eastham.

In the past, Food4Kids has distributed lunches and snacks or breakfast five days per week to many of their sites. This past summer, breakfasts and lunches were supplied for seven days a week. Instead of consuming the meals at designated sites, they were distributed in a grab-and-go model, requiring parents to pick up meals at a designated spot in each town each weekday.

As a result, in 2020, F4K served more children who truly needed free meals. F4K has continued its sponsorship of the Nauset Schools and Cape Cod Tech and will continue through June 2021. As long as USDA funding holds, there are no eligibility requirements to receive meals, and grab-and-go is permitted.

### **Fun Facts from this Past Summer**

- Total substantial meals served during 11 weeks of summer: 54,194
- Served 300 - 525 children/day; varied a lot by day, by site
- Breakfast AND lunch 7 days each week for 9 continuous weeks
- Reached more teens
- 150+ volunteers answered our pleas for assistance; 102 were new to F4K
- 27 drivers made the Brewster run over the course of the summer
- Volunteers logged about 2000 hours and 2000 miles

In the past year we continued to benefit from many generous individual donations. We are so thankful to each individual. This past summer's major contributors included:

<b>Faith-based</b>	<b>Towns</b>	<b>Area Agencies/Businesses</b>
Church of the Holy Spirit	Orleans	Cape Cod Foundation
Federated Church - Orleans	Chatham	Cape & Islands United Way
St. Peter's Lutheran - Harwich	Eastham	
	Truro	Cape Cod 5
St. Joan of Arc- Orleans	Provincetown	Seamen's Bank

So many questions face us as we move into the summer of 2021. What will be the lasting effect of COVID-19 on childhood hunger locally? Will the USDA continue to favor more relaxed rules moving forward? As the Steering Committee meets to address these concerns and others, we are committed to continuing to address the need for free meals in our communities.

Respectfully submitted,  
*Brenda Ridgeway and Anne Koehler+ (Co-Directors)*

Food 4 Kids Steering Committee: Mary Anne Bragdon, Cynthia Murray, Page McMahan, and Brian Ridgeway

Food 4 Kids Staff Loyalty Acknowledgment: Years on Staff

AnneMarie Mullin - Operations Manager	4 years; volunteer, then Kitchen Manager
Laura Froeschner - Program Manager	3 years; volunteer, then Site Supervisor
Mary O'Reilly - Assistant Manager	3 years
Gerard Costa - Assistant Manager	3 years
Amy Bull - Site Supervisor	5 years
Sarah Doucette - Site Supervisor and Packing	1 year
Harry Galloway-Kahn - Site Supervisor and Packing	1 year
Cathy Walsman - Site Supervisor and Packing	3 years
Beth Whalen - Site Supervisor	5 years

Several notes on Financials:

1. 2020 Actual reflects the unusual COVID-19 circumstances this past summer and a special extended arrangement with Nauset Schools (Mar-June and Sept-Dec) in which F4K served in an administrative role. As their official sponsor with the USDA/Massachusetts Department of Education, we submitted and processed all of their USDA reimbursements.

2. 2021 Preliminary Budget assumes a return to more normal operations, limited to the summer. However, this also anticipates higher need in each of our 8 communities as the negative financial impact of COVID-19 continues to affect families.

**FOOD 4 KIDS 2020 ACTUAL & 2021 PRELIMINARY BUDGET**

Fiscal Year: January 1 - December 31

As of 01.12.21	2020 FINAL	2021 PRELIM. BUDGET
<b>INCOME</b>	<b>622,039</b>	<b>142,895</b>
USDA/MA DESE	569,856	107,845
Reimbursement *	558,338	96,345
EATS Grant	11,518	11,500
Other Grants	52,125	35,000
Town Human Services	8,875	12,000
Cape Cod Agencies/Businesses	33,000	14,000
Faith Based Organizations	6,250	6,000
Individual Donations	4,000	3,000
Interest	58	50
<b>EXPENSES</b>	<b>623,550</b>	<b>138,500</b>
Wages & Benefits	37,627	41,000
Administrative	4,563	6,000
Operations	33,064	35,000
Operating Costs	585,116	88,000
Travel (mileage)/Gas	1,363	1,500
Food *	561,397	55,000
Meal prep/pack supplies	3,377	5,000
Office supplies	1,515	2,000
Equipment	6,415	10,000
Promotion/Communication	3,339	3,500
Special Programs (books/plays)	6,910	10,000
Other	800	1,000
Overhead	807	9,500
Utilities	0	4,000
Maintenance	0	3,000
Storage	807	2,500
<b>NET OPERATING SURPLUS/(DEFICIT)</b>	<b>(1,510)</b>	<b>4,395</b>

## **THE FREE SHOP**

The Free Shop was opened for two months and then came the Coronavirus. The church was closed as were all ministries within the church walls. Two emails were sent to the 20 Free Shop volunteers. The first email told about the closing of the Free Shop. Many volunteers responded – willing to resume, if able, when the shop resumed activity. Early spring the decision was made “to empty” the Free Shop – better to have all the clothing distributed where needed than to sit in the shop – having no idea when the shop would be able to reopen. The second email informed the volunteers that all clothing was bagged by Suzy Gray & Wayne Currey. Suzy took the appropriate bags to various transit stations, thrift shops, Goodwill, Salvation Army, and Mass Appeal.

We were all saddened by the fact that the shop had to close at a time when it was so needed. The day that Nauset High School closed (due to Covid 19) we were to begin a “Free Shop Pop Up” within the school walls. We will pursue this & the reopening of the Free Shop at CHS when it is safe.....volunteers willing & able!

We look forward to all your “saved” clothing donations – your prayers and support for this vital CHS ministry – here’s to reopening in 2021!

Submitted by *Sharyn Laughton & Suzy Gray* – Co Directors

## **THE CHS GALLERY**

The CHS Gallery had only three exhibits in 2020. The first two were in January & February – the traditional monthly exhibits by CHS artists. The gallery closed in March due to the Coronavirus. The third exhibit was in October when “a walk through CHS” was scheduled for one day in order to see all the renovations. A call went out to CHS artists – numerous artists responded – the display boards were filled and we had a show!

Hopefully & faithfully the church will open its doors in 2021 and the CHS Gallery will resume monthly exhibits by all the talented, gifted, creative CHS artists.

THE SHOW MUST GO ON.....submitted by *Sharyn Laughton*

## **GALLEY WEST ARTISAN GALLERY (GWAG)**

Rome was not built in a day and neither will the Galley West Art Gallery. After a long grant approval process, in June 2020, the Town of Orleans approved our CPC Grant request to preserve and restore the historic Galley West buildings. However, due to a funding shortfall for all the grants submitted to the town, our request was reduced by about \$50,000 with the proviso we could reapply this year for the balance needed to complete the restoration. Once

we go through the second grant review and town approval process, the balance of our funds will be available July 1, 2021 and the restoration completed after that.

We have hired JC Donald Company of Orleans to do the restoration. Since work needs to follow funding availability, the full restoration will not be completed until summer of 2021. The planned Gallery Grand Opening is scheduled for Saturday October 16, 2021. Thank you to Brian and Brenda Ridgeway and the CHS B&G team for their oversight of this complicated grant request and restoration process.

This year, Susan Hitchcock has joined Sue Sasso and Sharyn Laughton on the GWAG Leadership team. They have been meeting weekly since September to develop the detailed work plan required to operate a Community Art Gallery. We already have 18 CHS artists who have expressed an interest in being GWAG members. All CHS member artists are encouraged to submit an application to join. If you are interested, please contact Sue Sasso. Press releases in local papers announcing the new gallery are planned and will include an invitation to artists in the eight Lower and Outer Cape towns to join.

We are very excited that our vision of continuing the legacy of Florence Kimball and Vernon Smith using the Galley West as an art center.

Respectfully submitted,

*Sue Sasso*

For GWAG Team: Sue Sasso, Sharyn Laughton, Susan Hitchcock

### **HABITAT for HUMANITY**

The Vestry voted unanimously in June to take \$50,000 from our savings and endowment funds to sponsor the next Habitat house build in Orleans. This gift will make the Church of the Holy Spirit the sponsor of the build. Furthermore, the Vestry voted unanimously to designate the \$50,000 gift in honor of Gilbert Merritt and Nat Goddard, two long time active members of The Church of the Holy Spirit who both worked as key partners with Habitat for Humanity, Cape Cod.

Most of us are aware of the worldwide housing project called Habitat for Humanity and many of us support it with our gifts. It builds homes for families using volunteer laborers and the sweat equity of time by the designated family to build a house from the ground up. It is a combined effort toward the goal of home ownership by a family that would not otherwise be able to own a home. CHS has been represented by volunteers who have given countless hours to building homes on the Cape and Orleans, none more than Gilbert Merritt and Nat Goddard.

As stewards of the CHS heritage we continue to live out the ideals and mission of prior generations who were bold in their initiatives. This decision continues the recognition of community needs and responds, once again, "in a renewed effort to demonstrate Christian concerns in the immediate community."

There is a boldness about the Church of the Holy Spirit that makes it stand out as a Parish. Its genesis was during the Great Depression of widespread unemployment and bank failures, a time of uncertainty. Undeterred, a band of Orleans folks were determined to organize a church.

On Sunday, June 4, 1933, the Church of the Holy Spirit held its first service of Morning Prayer in the spirit of Hope and Faith for better days to come. Called a “maverick church” it was said to be “off to a brave start”.

The new church was always aware of the needs of fellow Cape Codders and adopted a missional way of life that responded to the needs. From its beginning, there was DNA in the parish to “demonstrate Christian concerns to the immediate community”.

In the nineteen-sixties a Head Start Program was started to “teach pre-schoolers from low income families”. The facilities at 204 Monument Road have been made available to Alcoholics Anonymous groups for many years. Outreach to the Orleans community was at the heart of the parish. Over the years other programs and projects were inaugurated in response to community needs.

It was in 1969 that the congregation focused its attention on the need for low income housing “for the many isolated, widowed, and single elderly individuals in the mid-Cape area.” In bold action, the Vestry created a corporation and sought to bring churches together in securing federal funds to build affordable housing in Orleans.

“A parishioner provided the leadership, and the Vestry voted funds -- \$1,000 to help finance preliminary work and later, \$2,600 as a loan to secure an option on land. The fruit of this parish initiative is the 60 unit Tonset Woods development. The Rector was also influential in drafting the Town Meeting article for the organization of the Orleans Housing Authority” that continues today and has and still has members of CHS serve on the Board. From its beginnings the Church of the Holy Spirit has taken bold actions with affordable housing in its DNA.

Now 87 years later CHS finds itself in another challenging time of a worldwide pandemic with accompanying uncertainty. For the first time in its history the sanctuary doors are closed and the congregation is dispersed and locked in their homes.

Unemployment is again rampant, challenging the livelihoods of families and individuals on the Cape and in the town of Orleans. Once again the need for affordable housing is challenging.

Aware of the need for affordable housing and in recognition of the gifts of volunteer time and labor that these two CHS “saints”, Gilbert and Nat, provided Habitat, the Vestry decided to once again be bold and take action and address housing needs for a family in Orleans. The Vestry was guided by the legacy of bold action, by the Church of the Holy Spirit, in response to community needs.

\*Note: All quotes in parentheses are from “The First Fifty Years: the story of The Church of the Holy Spirit, 1933-1983”, copyright 1983 by the Church of the Holy Spirit.

Respectfully submitted  
*Doug Fromm, for Vestry*

### **HEALTH MINISTRIES COMMITTEE**

2020 began with our continued meeting of every other month. As all groups went to virtual meetings, we held 2. After much discussion, with our numbers dwindling, our goal was to supply the newsletter with Covid-19 relevant news. Given the pace of change of information, that has proven to be a challenge.

The major contribution has been to take part in developing and writing the policies to comply with limited use and re-opening the campus. These were written to comply with all local, state, federal and diocesan regulations. We continue to contribute health help tips to our virtual world via Together/Apart.

---

Ongoing activities:

- Ongoing maintenance of 3 AEDs (Automated External Defibrillators).
- Scheduling for CPR (re)certification as needed at the Orleans Fire Department; 5-9 people per class.
- Maintenance of First Aid Kits distributed around the campus (11 total).
- Maintenance of 3 Red Medical Emergency Binders housing Medical Emergency Instructions & Incident Reports located around the campus.

Submitted by *Meg Nemitz & Ann Pike-Paris, co-chairs*

### **HOLIDAY BAZAAR**

The Holiday Bazaar planned for November 2020 was cancelled due to the COVID-19 pandemic.  
*Editor*

### **THE KIMBALL GUILD**

The Kimball Guild continues to create hammered aluminum artwork for the future opening of the Galley West Art Gallery (in the previous Galley West Gift Shop). When the reconstruction is complete, the Guild will be one of the participating artisans whose percentage of proceeds from sales will benefit the Church of the Holy Spirit.

The current members are Georgia Schneider, Jane Affleck, and Susan Owens, who are looking for church members with an interest in learning to hammer.

The Guild will resume its regular Monday 10:00 a.m.-noon schedule with the green light for resumption of church activities, when notified by the Diocese.

Submitted by *Susan Owens*

### **LABYRINTH MINISTRY**

We planned to have occasional special walks such as for Good Friday Stations of the Cross, but the COVID-19 pandemic forced us to cancel all plans for the year.

Respectfully submitted,  
*Gail Smith+, Jack Gentile.*

### **LADIES LUNCHEON**

Our year began on January 9th with cheerful ladies, happy to be together. Christmas and New Year had just been celebrated and now we were catching up with CHS friends. In February, Sue Stevens and Janet Winter combined talents, used napkins leftover from all kinds of celebrations past, and created floral centerpieces that we used again at our March 5th meeting. That was it, however. It was flu season and we were beginning to learn about, and rightly fear, the COVID 19 virus. After consultation, our priests and I decided it was in our best interest to disband for the year.

This ministry is greatly missed by those who attended, and we hope, by possible miracles, to be back on the calendar for 1st Thursday of every month going forward, when the time is right. I know we miss each other.

*Fay Cole, Chair*

### **LIBRARY**

The CHS Library is located downstairs from the Sanctuary and accessible by elevator or the stairs. With comfortable chairs for reading and large windows that face the Memorial Garden, it is a peaceful and quiet place to spend some time reading or studying.

The Library holds a large selection of children's books as well as religious art books, reference books and some biography and fiction. Books may be borrowed from the Library simply by filling out and leaving the card found in the pocket in the back of the book. While there is no



time limit for borrowing, there are currently a lot of books that have been signed out that have not been returned for many months and it would be wonderful to welcome them back into the fold, so others could enjoy them.

The Library has been closed since March of 2020 due to COVID-19 restrictions and remains unavailable for use until those restrictions have been lifted. Once those restrictions have been lifted, the space will once again be available for meetings which can be arranged through the Arline Consiglio in the church office.

Respectfully submitted,  
Victoria Hutchens, Librarian

### **NAUSET INTERFAITH ASSOCIATION (“NIA”)**

The Nauset Interfaith Association is a 501c3 non-profit association of clergy and lay leaders from 22 congregations in the eight towns of the lower and outer cape and the Islamic Society of Cape Cod located in Hyannis. Holy Spirit was one of the founding members in 2001. Our mission is threefold: *To deepen our mutual understanding of each faith tradition; provide mutual support and encouragement to each other; and to work together for the common good of our wider community, especially standing with the poor, oppressed and the marginalized.*

The Board of Directors for NIA meets monthly (online at present until we are able to take turns hosting in our congregations) on the second Thursday of the month from 10 am to 11:30 am. We usually have 25 to 30 people present! NIA sponsors several events each year for Thanksgiving, Martin Luther King birthday, Good Friday, Indigenous Peoples Day and the holocaust memorial and other special events with our action teams. We also sponsor an annual Olive Branch Award to a cape resident and a Peace Essay Contest for high school youth. We also take positions on important ethical issues from time to time such as human rights and environmental justice.

During the summer of 2020 I retired as president of NIA after serving in the post since 2009. During the 2020-2021 school year I am working with The Rev. Charles Nichols of St. Mary of the Harbor Episcopal Church and Madalyn Hillis-Dineen of St. Joan of Arc Roman Catholic Church who are the new co-presidents of NIA. I remain treasurer of NIA. I am grateful for all those from CHS who are members of one of our action teams and for those serving on the Board of Directors.

NIA collaborates with or supports other community and justice-oriented groups such as the NAACP, Cape Cod Community College, Mashpee Wampanoag Tribe, Annunciation House, Sustainable Practices, National Religious Coalition Against Torture, Pause-A-While Inc., Homeless Prevention Council, Family Diversity Project, Zion Union Heritage Museum, Cape Cod Voices and Amazing Grace Summer Camp for the children of inmates.

Over the past 10 years NIA has experienced substantial growth and now has 4 action teams with a 5<sup>th</sup> forming during 2021. They are:

MLK Action Team, organized in 2015 which just completed a highly successful online MLK Day Breakfast event focused on the voices of young people on Cape Cod, especially those of color. The Team has developed four task forces working on: education (conference for Cape Cod teachers in July on curriculum revision especially on history and race ), police ( several police chiefs approached us to start a group to meet with them on a regular basis ), advocacy ( a group encouraging citizen participating in elections and state policies relating to racism, incarceration and economic inequalities). Chair: The Rev. Wesley Williams, [wesleyd.williams@comcast.net](mailto:wesleyd.williams@comcast.net) or 617-388-3770, meeting monthly online. (post covid at CHS)

YOUTH OUTREACH HOSPITALITY Action Team (YOH!) also established in 2015, focuses on the helping at risk or homeless teenagers and young adults on Cape Cod, especially LGBTQ youth. The team works with counselors at our three local regional high schools who are members of YOH as well as the Homeless Prevention Council, youth worker. This year we have added a collaboration with a group supporting transgender youth. Scholarships and the offer of friendship are given for up to 4 years to a student from each of the 3 regional schools. Chair: Brooke Eaton Skea, [brookeskea@gmail.com](mailto:brookeskea@gmail.com) or 774-279-3453, meeting online ( post covid at St. Peter's Lutheran in Harwich)

REFUGEE SUPPORT Action Team, established in 2016, in response to the asylum and refugee crisis in the Middle East, and Africa. The team advocates for a humane and caring immigration policy in the USA and support for area refugees and asylum residents. We are hoping to restore a summer weekends at the Cape program for urban immigrants and refugees in 2021 if Covid-19 has been brought under control. We administer two emergency help funds for two refugee families, one on the Cape and one a former summer weekend on the Cape family, whose only parent died of Covid-19. Chair: The Rev. Tracy Johnson, [revtracy@gmail.com](mailto:revtracy@gmail.com) , 203-520-6235, meetings online (post covid at Federated Church of Orleans)

BELOVED COMMUNITY LAND TRUST Action Team, established in 2019 in support of establishing a residential home for those in need of transitional housing. The house will have a spiritual base and practice permaculture. Negotiations have been renewed to secure a property in Orleans after a long delay because of legal issues. Co-chairs: Stephane Ruault [sstephanebe67@yahoo.comfr](mailto:sstephanebe67@yahoo.comfr) 202-644-3888 and Heidi Scheffler, [hascheffler@yahoo.com](mailto:hascheffler@yahoo.com), 703-520-6235. Stephane is the administrator of St. Joseph's House in Hyannis. Meets online.

ENVIRONMENTAL JUSTICE Action Team is in the process of forming under the leadership of Jane MacAfee from St. Joan of Arc Church. The group will collaborate with Sustainable Practices of Cape Cod and Faith Communities Environmental Justice Network of Cape Cod. Jane MacAfee, [janecape09@comcast.net](mailto:janecape09@comcast.net), 508-432-9480.

The NIA mailing address is Box 306, South Orleans, 02662. Donations made out to Nauset Interfaith are welcome and a specific designation can be indicated on the memo line. You can also make an online donation at the NIA website: [nausetinterfaith.org](http://nausetinterfaith.org)

Submitted by:  
*Fr. Ken Campbell+*

## **OUTREACH COMMITTEE**

In the year of Covid our usual meetings and plans changed. We began meeting on Zoom right away as the CHS campus closed and we continued contacts with our charitable agencies. Most of them continued as best they could. Needs increased and we tried to keep up. When we couldn't receive most of our annual questionnaire requests for agency financial and other information, we decided to pay the amounts we sent the previous year. Additional funds were paid to those most in need. By summer most everyone was settled into routine. Fortunately, the Cape resisted most spikes in spite of the summer tourist season and people staying longer in their normally seasonal homes.

The Church of the Holy Spirit has always taken outreach to others as a prime objective of our volunteerism as well as our financial donations. The agencies we work with are carefully screened as to their mission, viability and need.

This committee has the responsibility for making grants from the Outreach line item in the Parish Budget, from Badger Fund income and from funds raised by the First Fruits committee and the Heed Fund. Note that bequests from former committee members Grace Bell and Freddie Fitzgerald also provided money to Outreach this year.

We take this responsibility seriously. Our members are liaisons to the agencies we support and keep the committee aware of their needs and activities. We review questionnaire responses and financials annually from our agencies. Meetings, which are always open to the parish, are held the first Thursday of every month at 1:30 p.m. in the Fireplace Room. Please contact any of our committee members if you have suggestions or questions.

## **SUPPORT ON CAPE COD**

Agencies that we partner with on the Cape include:

AIDS SUPPORT GROUP of CAPE COD. Our Parish AIDS Ministry works closely with this group that provides a variety of services to HIV/AIDS patients and their families. Much of their work now is providing help for the opioid crisis on the Cape.

AMAZING GRACE. This agency provides a one-week camping experience to Cape children of incarcerated parents. St Mary's Barnstable and the YMCA Camp Burgess in Sandwich manage the program. This camp did not open in 2020.

BIG BROTHERS/BIG SISTERS. This organization matches children 8-12 who need an adult role model, either a girl/woman or a boy/man relationship, when one is missing from the family. The process to be approved, as "Big" or a "Little" is a long one but the rewards can be excellent for both child and adult. There are CHS parishioners who are or who have been "Bigs".

CAPE ABILITIES is a sheltered workshop allowing physically or mentally challenged people to help support themselves by working in a friendly, supportive environment.

CAPE COD COUNCIL OF CHURCHES is a consortium of 67 churches Cape wide working together to provide a variety of resources to people in need in our communities. The Hands of Hope Outreach Center provides cash assistance, clothing, and Christmas gifts for families in need in the mid-Cape area. A Baby Center provides pregnant women and mothers with children less than one year old with counseling and necessities such as food, clothing, diapers and furniture.

The Council sponsors a variety of other programs, including the Covenant to Care for Foster Families, Street Outreach, Children and Youth Task Force and chaplains in local hospitals and prisons. Our delegates represent the parish at the Council's annual meeting and volunteers work at the Hands of Hope Outreach Center weekly. The toys brought to our Epiphany toy drive are donated to the service center for distribution the following year.

CHAMP HOUSE in Hyannis provides supportive housing in a family environment for homeless young adults (age 17 to 24), including those suffering from mental illness or substance abuse problems.

FOOD FOR KIDS is a ministry of CHS in partnership with the US Department of Agriculture. During the past seven summers, F4K has provided nutritional lunches and snacks for needy children to make up for the absence of school lunches during summer months.

Due to COVID-19, in 2020, F4K also partnered with the Nauset and Monomoy Schools to provide breakfast and lunch to local families for seven days each week. Meals were prepared and packed at the Nauset Middle School in Orleans and then distributed to a school in each of the eight towns on the Lower/Outer Cape. Parents and guardians received the meals in a "grab and go" model each weekday. Children's books were also distributed at each site. Fewer volunteers were needed this past summer to prepare and pack the meals, but many more were needed on the distribution end. Volunteer drivers delivered the meals to each school. Other volunteers assisted handing out the meals as families arrived to request them from late June into September. F4K is thankful for their faithful volunteers as well as others who generously donated money.

FRIENDS OF PRISONERS provide a prison ministry in the Barnstable House of Corrections and operates a halfway house for released prisoners who do not have family or other support in the area. Unfortunately, FOP was forced to close this year.

HABITAT FOR HUMANITY builds homes with volunteer labor, which are sold at low cost with interest-free mortgages to first-time homebuyers who otherwise could not afford a home. Mortgage payments are recycled to build more homes. CHS parishioners have been actively involved with building area homes. Due to the building slowdown this year and the CHS decision to donate the cost of a future home, it was decided not to make our usual contribution to Habitat.

HOMELESS NOT HOPELESS. Offers two homes for men and two for women at an affordable rate while they become independent by finding jobs and managing their responsibilities.

HOMELESS PREVENTION COUNCIL's main objective is to keep people in their homes in times of financial and emotional stress. This agency is a major recipient of our church outreach funds. The council works with other advocacy groups, town agencies and churches to help people access money, food, furniture, transportation, housing and other needs. The Church of the Holy Spirit helped establish the Council in 1990 and supports it financially and with volunteers.

HOSPITALITY HOMES provide accommodations in private homes, either free or at low cost, for families who wish to be near family members or friends in Boston hospitals.

INDEPENDENCE HOUSE provides emergency help and continuing support for women who are victims of abuse or sexual assault. Services include crisis intervention, emergency safe shelter, counseling, court advocacy and support for rape and incest victims.

LATHAM CENTERS, the Latham School began in 1970 as a therapeutic residential program for girls aged 8 – 22 who had traumatic backgrounds and behavioral issues. Since then, Latham has evolved into a coed program for children and adults with complex special needs, including PTSD, Reactive Attachment Disorder, Autism, Depression, Anxiety, Learning Disabilities, and Prader-Willi Syndrome. PWS is a genetic disorder that results in lifelong cognitive limitations, behavioral issues, and insatiable appetite. Without food-security and the proper treatment, PWS is a life-threatening condition. Latham is the only program in the country that meets the complex needs of children, youth and adults with PWS.

LOWER CAPE OUTREACH COUNCIL is also a major recipient of our church funds. It provides emergency assistance to families and individuals in need on the Lower Cape. It supplies nine food pantries, distributes food baskets to over 900 households at Thanksgiving and Christmas, runs quarterly food distributions, Santa's Shop (where clients can pick out toys for their children), provides free clothing at Katy's Korner and meets household emergencies with payments for electricity, heat, medicine, rent/mortgage, insurance or transportation. They also have an additional education fund which can help adults with books or tuition payments. Many LCOC volunteers are members of our parish. In addition to financial support from the Outreach Committee, the Holy Spirit congregation contributes generously to the LCOC food pantries.

NAUSET TOGETHER WE CAN. This agency is five days a week after school program for Orleans Middle School children. It provides monthly/bimonthly evening activities for middle and high school students.

ORLEANS ELEMENTARY SUMMER SCHOOL PROGRAM: The goal of the Orleans After School Program is to provide a safe, nurturing, creative and fun environment for children of working parents afterschool. We believe in offering a variety of activities to respond to varying ages and developmental levels, in order to correlate to the needs of our students. This program did not continue this year.

The Outreach Committee provides a camp scholarship for a needy child, whose parent(s) work, during the summer months. This program did not continue this year.

SAFE HARBOR provides shelter and support services to women and their children who have become homeless due to domestic violence. They acquired the Friends of Prisoners home this year.

UP WITH KIDS is an organization that helps chronically ill children.

#### **WORLDWIDE OUTREACH**

AMERICARES. Donation was not made this year to support catastrophe relief efforts. We have worked successfully with this agency because of their proven track record of efficiently getting aid promptly to people wherever needed.

ENDOPUTO is a primary school program in Tanzania building schools to provide clean water and education in the bush for several hundred children K-8, operating without government assistance. The first class has graduated and now most of the class is enrolled in High School. Our donations have helped in this process as we have watched in the building of the school, hiring teachers, outfitting the students, supplying books and other materials. Our parishioner Cheryl Kyle has provided critical support for this successful program for many years.

Respectfully submitted,

*Chip Bechtold and Phil Suraci, Co-Chairs*

*Fay Cole, Pat Carroll, Sally Drew, Bill Heuss, Judy Gardiner, Robin McLaughlin, Nancy Miller, Brenda (Vestry Liaison) and Brian Ridgeway, Jan Roberts and Brooke Skea*

OUTREACH FOR 2020

<b>Outreach Budget</b>		
	Amazing Grace	\$ 2,000.00
	Food for Kids by Bank Transfer	\$ 2,000.00
	Good Friday Walk	\$ 500.00
	Friends of Prisoners	\$ 2,000.00
	Cape Cod Council of Churches	\$ 2,000.00
	Homeless Prevention	\$ 2,000.00
	Lower Cape Outreach Council	\$ 2,000.00
	Homeless Not Hopeless	\$ 3,000.00
	Champ House	\$ 4,000.00
	Safe Harbor	\$ 2,500.00
	Independence House	\$ 3,000.00
	Cape Cod Council of Churches	\$ 1,000.00
	Housing Assistance Corporation	\$ 1,000.00
	Latham School	\$ 1,000.00
	Habitat for Humanity	\$ 2,000.00
	Homeless Prevention	\$ 1,000.00
	Lower Cape Outreach Council	\$ 1,000.00
	Safe Harbor	\$ 1,000.00
	Aids Support	\$ 2,000.00
	total spent budget complete	\$ 35,000.00
<b>Diocescan Assessment</b>	Diocscesan Assessment	\$ 67,841.05
<b>Badger</b>		
	Homeless Prevention Council	\$ 5,500.00
	Cape Abilities	\$ 1,500.00
	Nauset Together We Can	\$ 3,000.00
	Endupoto School	\$ 2,500.00
	Food for Kids	\$ 1,500.00
	Baby Center Council of Church	\$ 1,000.00
	Homeless Not Hopeless	\$ 1,000.00
	Friends of Prisoners	\$ 1,000.00
	Independence House	\$ 1,000.00
	YOH Nauset Interfaith Assoc.	\$ 2,000.00
	Total given	\$ 20,000.00
<b>Morgan/Heed Fund</b>		
	Hospitality House	\$ 750.00
	Big Brother/Big Sister	\$ 1,000.00
	Total	\$ 1,750.00

OUTREACH FOR 2020

<b>Guilds</b>		
	Lower Cape Outreach Council	\$ 2,000.00
	Baby Center	\$ 500.00
	Homeless Prevention	\$ 500.00
	Total	\$ 3,000.00
<b>Giving Tree</b>	Giving Tree	\$ 3,230.00
<b>First Fruits</b>		
	We Can	\$ 300.00
	Independence House	\$ 300.00
	Homeless Prevention	\$ 500.00
	Animal Rescue League	\$ 50.00
	Total	\$ 1,150.00
<b>Total Outreach Giving</b>		\$ 131,971.00



## **PARISH OFFICE**

The office hours for 2020 had been established as Monday through Thursday, 10:00 am to 12:30 pm. These hours were working exceedingly well until March 13. On this date, the CHS campus was completely closed due to COVID-19. Space Usage was suspended indefinitely (except for: AA, Al anon, and the American Red Cross) and after much consideration, the office hours were pared back to three days a week. Some office procedures that were instituted as a result of the pandemic were: 1. Face mask, social distancing, hand sanitizing, and wiping down surfaces. 2. A COVID-19 contact tracing book was created. All persons entering the office were required to sign in with their name, date, and phone number. 3. A mailbox was installed by the office door to be used as a “drop box” to facilitate the easy transfer of materials to and from parishioners and the office. In spite of the necessary changes during the year, instituted by the Governor of Massachusetts for COVID safety, the business of the CHS office continued as usual.

Arline Consiglio was instrumental in keeping any Space Usage issues and our CHS calendar up to date. Wayne Currey and Tony Johnson worked nonstop with hands on repairs and projects throughout the campus and rectory. Sue Sasso was essential in creating the “Worship Weekly” and “Being Together- Apart” newsletters to keep all of the parishioners informed and feeling connected. Ann Anderson and Chris Crighton have kept all billing and financial matters current. Anne Koehler (with Celia Calhoun) has efficiently maintained our Data Base. Gail+ Smith’s leadership and example was beyond exceptional during this trying time.

To all of you I want to extend my deepest gratitude. Without your constant support, smiles, and virtual hugs, this job would not be as enjoyable and rewarding.

Respectfully submitted,  
*Debbi Manning, Assistant*

## **PASTORAL CARE MINISTRY**

Pastoral Care is the responsibility of the clergy: for 2020 the clergy was our Bridge Priest, The Reverend Gail Smith. The Pastoral Caregivers Group reports to Gail+, giving her administrative support, and trying to take over much of the follow-up visiting and calling so that she is free to handle emergencies. When the pandemic hit, and the Church was closed and visiting was banned, including clergy visits, we had to re-think our ministry together. Gail+ called almost every family in the parish, to get to know people better and to understand their situations. She then called us together as a group, meeting weekly, initially, to support us and to encourage us in doing what we could to reach out to people.

Gail+ has worked diligently to be in touch with people in crisis, whether temporary or permanent. We have tried to continue to reach out to those in need, while also trying to manage our own changed lives. We have also reached out to people living alone (through a program with vestry members), sent Thanksgiving cards to those in need, and Christmas cards to all parish members.

There are now 5 Pastoral Caregivers in the group: Peter Blank, Margaret Anne Heuss, Vicky Hutchens, Sandy Marshall and Elizabeth Merritt. Peter Blank specializes in contacting all the people we know about who are in Nursing Homes or Assisted Living accommodation in the area; Margaret Anne Heuss (parish nurse) follows up with people who have been hospitalized or sent to a nursing homes; Sandy Marshall organizes the prayer shawls (which we have not been able to give out during the pandemic) and the Eucharistic Visitor program (which sadly ceased when the pandemic hit); and Elizabeth Merritt sends cards to people with help from Jean Collins and Jan Roberts. All of them also reach out to parishioners by phone and I thank you all so much for participating in this important ministry. I would also like to thank our Vestry Liaison, Priscilla Isner, for attending every meeting and participating in everything we did.

Dilys Smith manages the Living with Loss program, which ceased during the pandemic, and she continues to manage the Birthday Card ministry and her personal ministry of keeping in touch with many people. Thank you, Dilys.

The Intercessors Prayer List is sent to a group of about 20 people in the Parish, who agreed to pray for those on the list and to guard the information with discretion. The list of those in need of prayer is managed by the Pastoral Care Coordinator. Please send any requests for prayer to [intercessors@chsorleans.org](mailto:intercessors@chsorleans.org) or contact the clergy.

If anyone you know in the parish has gone to a hospital or nursing home, or who has suffered any major loss or life changing circumstance please send an email to the email ID below:

[pastoralcare@chsorleans.org](mailto:pastoralcare@chsorleans.org)

and we will follow up. If YOU are taken to the hospital, please tell someone that you want CHS to be informed. They can send an email to the above Email ID or call the CHS office on 508-255-0433 and speak to someone there or to the Answering Service.

Please help us make this ministry of pastoral care work by sending an email to this pastoral care email (or call Gail+ or me) with any helpful information from phone calls or visits or the grapevine. We want to know who you are visiting so that we can try to prevent people from falling through the cracks.

All we can do during this pandemic is to pray, call by phone and send cards. The worst consequence of the pandemic is that we cannot have funerals. Our hearts go out to those of you who are suffering from this painful consequence.

Respectfully submitted,  
*Celia Calhoun*, Pastoral Care Coordinator

### **READING FOR SPIRITUAL GROWTH**

We began the year discussing Abraham Heschel's THE SABBATH but discontinued our meetings when Covid 19 fears prompted the church to stop all meetings except virtual ones. Our group decided to skip that option; we hope we will be able to meet at some point in 2021.

Respectfully

*Sandra Marshall, convener*

### **RECYCLING**

During 2020 there were 6 CHS members on the Recycle Team. Recycle items were picked up and taken to their respective town transfer stations.

Due to the COVID-19 pandemic and the closure of the CHS campus, recycling needs were at a minimum much of the year.

The efforts of the CHS recycling team has greatly reduced the number of items going into our landfills and contributed greatly to CHS's 'Going Green' direction.

We encourage all members of CHS to be good stewards of the earth and recycle accordingly. Our fragile environment needs our help for now and generations to come.

In 2021 please: Recycle – Reuse – Repurpose – Reduce

Additional recycle team members are always welcome. If you are willing to contribute, please contact Jack Sasso at [jacksasso@hotmail.com](mailto:jacksasso@hotmail.com).

Submitted by

*Jack Sasso*

### **RUMMAGE SALE**

The Rummage sale was cancelled due to the COVID-19 pandemic.

*Editor*

### **SHEPHERD GROUPS**

In 2020 the Shepherd Groups provided activities in January and February. In January members of the group provided items for lunch one Sunday after church. In February members provided refreshments following a service of Evensong. There are three Shepherd Groups which in the past have met in one another's homes on the third Sunday night from September - June. Hopefully we will be able to return to that format in the future.

Respectfully submitted,

*Elizabeth Merritt, Chair*

## STEWARDSHIP

Once a year every year around summer, and into the fall, a word pops up in parishes here in Orleans and throughout the land. The word is **Stewardship!** It is a word that dates back to the Middle Ages and has evolved into a positive meaning of “careful and responsible management” of something entrusted into one’s care. In the Christian tradition stewardship refers to the way time, talent, and material wealth are used for the service of God through the ministries of the Church.

Here at the Church of the Holy Spirit that tradition is embraced in a vibrant and vital mission and multiple ministries. And, we are not alone in this. Parishes worldwide are engaged in missions to proclaim the Reign of God, to minister to those in need, and to welcome those whom others would judge, shun or condemn. Surely, we know that our world today is in need of such proclamation, service and hospitality in the manner of the One we call Christ.

The late Albert Schweitzer ended his renowned book “In Search of the Historical Jesus” with these words: ***He comes to us as one unknown without a name as of old, by the lakeside he came to those who knew him not. He speaks to us the same word...follow thou me!***

***He sets us to the tasks he has to fulfill for our time...he commands and those who obey him...whether they be wise or simple...he will reveal himself...in the toils...the conflicts...the sufferings...which they shall pass through. And in an ineffable mystery they shall learn in their own experience who he is.***

Jesus walked out of the Judean desert over two thousand years ago beginning his ministry. Today as in his own time he remains one who arouses interest, desire. And, as he called then...Follow Thou Me...He still calls...to follow and live into and out of His Galilean Vision for our world, our country, our homes here on Cape Cod and in this very parish family.

That vision has been entrusted to us; we are participating in something ancient, present and yet to come...the Reign of God. And that is an awesome gift and responsibility. As followers of Christ, we are part of something BIG!

Years ago, here on this corner of Monument Road and Route 28 there was a faithful band who caught that vision of something BIG...a treasure to be cared for lovingly and passed along to succeeding generations such as ours. The moment at hand those years ago was taken in hand; the day seized, a building built, the Church of the Holy Spirit consecrated for future generations for the likes of us. It is a “homing place” where the veil between heaven and earth is sometimes thin. Its walls hold memories we shall never let go for they embrace our tears and our laughter. It is a community that gives sanctuary where we are healed and held in faith...where we can find solitude and security...and yet a place where we are challenged and charged to living a life of values and visions worthy of Christ and honoring God.

We must take careful and responsible management of the Galilean Vision given to us by Christ and the parish mission and ministries passed down to us so, that in time we can pass them to the next generations.

Respectfully submitted,  
Doug Fromm, Stewardship Chair

### **WEDNESDAY MORNING SERVICE and COFFEE GROUP**

The year started with a small group of parishioners gathering in the Chapel area each Wednesday morning at 8:30 a.m. to greet the day with Lay-led morning prayer and then to have a discussion over coffee or tea. Then the pandemic hit, but the group continued meeting spiritually, at 9:00 a.m. and in our separate homes. If people call me (on 508-241-0357) I will give them the scripture readings for the next month. We had on average 4 people in this group, but we would love to have more of you join us!

Respectfully submitted,  
*Richard O'Hara*

### **WELCOMING COMMITTEE**

The members of the Committee are Cynthia Murray, Priscilla Isner, Cris Harter, Kathy Goddard, Michele Puzo and Marty Williams.

This committee did have a Zoom meeting or two, but mostly has been on hiatus during the pandemic shutdown. We so look forward to resuming our tasks of sending welcoming notes and visiting new members and planning social events and coffee hours with the Hospitality Committee.

The highlight of the year for us was the Open House held on October 27 when over 100 parishioners toured the church in a safe and socially distanced way to see all the wonderful changes and updates in the church. We had a great time serving as docents and handing out our "Pandemic Survival Kits" to everyone who came through.

Hope to see everyone soon!

Respectfully submitted,  
*Cynthia Murray*

### **WORSHIP COMMITTEE**

We did not meet as a committee during the year. The interim minister in place January to May met or talked with those in charge of Altar Guild, Readers, Eucharistic Ministers, Eucharistic Visitors and Ushers. There was one joint training for the Altar Guild and Eucharistic Ministers and Visitors. All of those ministries were no longer active after meeting in person services stopped because of the virus pandemic. Since then Vicky Hutchens (Altar Guild Directress) worked with our Bridge Priest Gail Smith+ to organize the renovation of the sacristy and assisting with the Eucharist as it began during Advent. Our Ushers assisted with the one in person outdoor service we had on October 4 in the afternoon. In June we began Zoom

Morning Prayer on Sundays at 10. In Advent we moved to Zoom Eucharist with a virtual prayer or wafers which were picked up prior to the services the week before Advent 1. Gail+ scheduled our Readers and Intercessors for the services. A Tuesday healing service at 10:00 a.m. on Zoom began in July.

*Gail Smith+*

Bridge Priest/ Assisting Priest

	CHS Worship Statistics 2012-2020										
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2020	2020
									Pre	MP	Euch
AVERAGE SUNDAY	224	227	215	202	192	180	173	141	128	56*	88*
CHRISTMAS	500	481	393	456	375	385	352	321			115*
EASTER	488	477	424	434	358	331	417	306		0	0
EUCHARISTIC VISITS	160	168	165	149	95	119	185	76	21		
WEEKDAY SERVICES	116	148	164	155	148	115	122	116	19	25*	
OTHER SERVICES	0	0	0	0	0	0	0	0		0	
BAPTISMS	2	4	6	5	2	2	4	7		1	
CONFIRMATIONS	10	0	9	0	7	0	6	0		0	
MARRIAGES	3	0	5	3	3	1	0	4		0	
BURIALS	22	18	19	26	17	11	9	14		7**	
By Episcopal Church norms the Saturday evening "anticipated" Eucharist counts as a Sunday Service.											
For 2020, "Pre" is those weeks pre-pandemic, "MP" is Morning Prayer Sunday services and "Euch" is for Eucharist Sunday services.											
*Zoomed services											
** 7 more Funerals services had to be postponed and are still pending.											

## YOUTH GROUP

This year's activities included:

The Youth Group puts on a Brunch the 1st Sunday of the month year-round. This year we had 3 Brunch's before we had to shut down. We look forward to serving you as soon as it's safe to do so. All parishioners and friends are invited to enjoy a great meal and meet the kids and leaders of CHS Youth Group. The money that we raise at the brunches along with other donations helps us to fund our activities.

February, I went on a weekend trip to the Barbara C. Harris Camp in Greenfield, NH for a High School Retreat and provided transportation to and from the retreat for 1 Youth Grouper from St. John's Episcopal Church in Sandwich and Donovan (a DYC youth member) from Wareham who has joined us for some of our other trips as well. We had 3 of our Youth Groupers that wanted to go but due to scheduling conflicts they could not attend.

October, The Youth Group and Church School had a modified Pumpkin Carving. We had the Church School families and friends pick up 2 Pumpkins each (1 for them to keep and 1 to bring back) at the church parking lot where they were greeted by St Lucia (Ruth Campbell) and some of the Youth Group and Church School leaders. The Thompson Family also delivered pumpkins to families that were unable to pick them up and to some of the adult members of our church. After carving, drawing on or painting the pumpkins they brought them back to the Church and placed them in the Pumpkin Patch at the Church sign on the corner of RT 28 and Monument Road.

During this shut down I have been communicating with the Youth Group leaders and joining in with Hanna Schneider and the Middle & High School class zoom meets.

On behalf of the Youth Group Leaders and Youth Groupers we would like to thank Meredith & Jeff Perkins for their leadership, friendship and devoted dedication to the CHS Youth Group as they step down from their role as Youth Group leaders to focus on their grandchildren and their health. They will be dearly missed by all.

I want to also thank Richard O'Hara, Suzy Gray and Jamie Thompson for their dedicated leadership and who volunteer hours of time for the youth of CHS.

Thank you to the CHS Staff and Parishioners for your continued support!

We look forward to the day we can all be together in person, but for now be safe.

Respectfully submitted,  
*Matthew Thompson,*  
Director CHS Youth Group





***The Church of the Holy Spirit***  
***204 Monument Road Orleans, Massachusetts 02653***  
***508-255-0433***  
***office@chsorleans.org***  
***www.holyspirtorleans.org***